

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Town Clerk Jacqueline Felser.

ROLL CALL: Present - Sheila M. Meegan Supervisor
Eugene P. Hart Councilman
William P. Hanley Councilman
John Fenz Town Attorney
Jacqueline A. Felser Town Clerk
John Gullo Code Enforcement Officer
Daniel Denz Police Chief
Jodie Wysocki Senior Account Clerk
Luke Malecki Finance Director
Jessica Tempest Finance Director
Steven Tanner Town Engineer
Mary Josefiak Sr. Recreation Therapist of Sr. Services
Lauren Masset Recreation Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

FINANCE DIRECTOR LUKE MALECKI

- Closure of capital projects; resolution will be amended slightly due to re-appropriation of funds from Greenbranch Road project to Heather Hill Drive project; excess cash will be used to pay down long term debt; three projects were at a deficit
- Fund balance policy – GFOA recommended level is two months of expenditures or 16.7 percent of next year’s appropriation; last amount was at 18 percent in General Fund, unrestricted at 14 percent; Highway Fund only 4 percent; board should determine what level they want to be at; working on long term plan
- Reimbursement FEMA money has come in - \$536,000; working on capital improvement FEMA money
- Jodie Wysocki presented excel spreadsheets for departments to use for payroll; each full-time employee will now fill out their own time including comp time

SCOTT WITTER OF NOCO (ENERGY SERVICE COMPANY)

- Presentation on becoming natural gas supplier for the town

CODE ENFORCEMENT OFFICER JOHN GULLO

- Requested executive session for personnel matter

CHIEF DENZ

- Requested executive session for four personnel matters
- Speaking at school board meeting tonight on access to school cameras in police dispatch
- Supervisor Meegan referred to Chief Denz a traffic issue at Highland Avenue and Main Street

TOWN ENGINEER STEVEN TANNER

- Requested approval of change order for stairs at Burchfield Center
- Bid date upcoming for sewer work on East & West Road behind Houghton
- Bid date upcoming for water work
- Bid date upcoming for phase 4 lining work
- Leak in sewer line in bathroom at senior center
- Hiring of intern for summer – 17 responses; 4 residents of West Seneca
- Innes and Fairfax – mill & fill next year
- Flohr Avenue backups due to drainage waves and watermain break; NYSDOT is working there; asking for approval for purchase of automatic check valve - \$9800 for storm sewer; Cambridge Avenue sluice gate was removed years ago maybe by DEC

TOWN ATTORNEY JOHN FENZ

- Two assessment settlements on Town Board agenda
- Tree ordinance subcommittee will be present at Town Board meeting; typos will be corrected

YOUTH SERVICE COORDINATOR LAUREN MASSET

- Summer Day Camp - nine spots left on Week 1; rest are full with waitlist
- Mommy & Me swim class
- Teen Night, June 19th
- Tai Chi in Band Shell by Nancy Hart, August 4th & 11th at 5:45 PM in Lions Band Shell

SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIK

- Restrooms renovation has begun

COUNCILMAN HANLEY

- Ethics issue – Lions Club hot dog stand is on agenda for board approval and he questioned if he can vote since he is an officer of the Lions Club; Town Attorney John Fenz did not see a problem with Councilman Hanley voting on that issue

EXECUTIVE SESSION

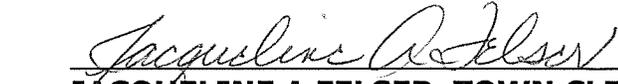
Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to Executive Session at 4:25 P.M. to discuss five employee issues.

Ayes: All

Noes: None

Motion Carried

The work session concluded at 6:10 P.M.



JACQUELINE A FELSER, TOWN CLERK