WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
February 23, 2015

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Town Clerk Jacqueline Felser.

ROLL CALL: Present -

Sheila M. Meegan	Supervisor
Eugene P. Hart	Councilman
William P. Hanley	Councilman
John Fenz	Town Attorney
Jacqueline A. Felser	Town Clerk
John Gullo	Code Enforcement Officer
Matthew D. English	Highway Supt.
Daniel Denz	Police Chief
Luke Malecki	Finance Director
Jessica Tempest	Finance Director
Steven Tanner	Town Engineer
Mary Josefiak	Sr. Recreation Therapist of Sr. Services
Lauren Masset	Recreation Supervisor
Dale J. McCabe	Town Justice
Laura Devine	EBC Human Resource
Kelly Keem	EBC Human Resource

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

HUMAN RESOURCES DEPARTMENT

- Laura Devine and Kelly Keem from EBC updated the board members & department heads
  - ✓ Moving into office space in the Burchfield Center
  - ✓ Regular office hours will be established
  - ✓ Going through personnel files; updates and corrections being made as needed
  - ✓ Working with department heads on new hire process and will do upcoming training
  - ✓ Starting to go through policies and procedures; received clarification on white collar breaks and lunches
  - ✓ Issues being addressed are mail delivery between buildings and smoking on town property (must be 100 feet from building)
  - ✓ Distributed H/R contact sheet to department heads

Supervisor Meegan stated the Human Resources (HR) Department/EBC has been working the past month to identify files and put them in place, especially important for upcoming union contract negotiations. Department heads should contact the HR Department directly with any employee issues. Appointments are required for anyone who wishes to visit that office. Supervisor Meegan stated the HR office is secure and all personnel files are kept in secure areas at Town Hall and the Highway Department.

TOWN JUSTICE DALE MCCABE

- New server required to keep the department updated; funds available in the budget and through JCAP grant

TOWN ENGINEER STEVEN TANNER

- Sanitary sewer update (see attached documentation)
  - ✓ Inspected 700 basements for illegal connections; found about 60 problems, 35-40 have been fixed
  - ✓ Identified areas where sewers are too small (East & West Road to 15"; Orchard Park Road to 48")
  - ✓ Outfitted pump stations with SCADA controls; 7 pumps were replaced, 9 pumps were rebuilt; masonry was repointed at Leydecker Road, Plant 5 & Plant 6; $3.5 million of lining work
  - ✓ Completed Phase I, II & III; Phase IV designed but no bid date set
  - ✓ Mr. Kims questioned if a home without a sump pump needs to have one installed. Mr. Tanner responded written law in this case will not be enforced because this creates undue hardship on homeowners. Basement inspections and requirements to properly connect sump pumps will provide sufficient reduction in stress on the public sewer system.
- Change order for Commerce Drive – This was an emergency project so documents were put together quickly. Drainage changes were made on plans but changes did not make the spreadsheet so quantity estimates were wrong for trench & culvert excavation and select granular fill. Total for change order #2 is $288,493.85; $500,000 from NYS is going toward this project
- Councilman Hart requested that a representative from the Engineering Department be present at each Town Board meeting.

FINANCE DIRECTOR LUKE MALECKI

- Working on year end 2014 figures; meeting with department heads on budget variances then will meet with board members to review past year
- Working with firm to set up external audit; scheduled for mid-March
- Working on FEMA application
- Jessica Tempest working on smart data for new purchasing cards

CODE ENFORCEMENT OFFICER JOHN GULLO

- Requested executive session for legal matter
- Working together on collaborative effort concerning breaking up ice when it begins to melt

HIGHWAY SUP'T. MATTHEW ENGLISH

- Two items for executive session

SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIAK

- Received new van from Erie County as per $1.00/yr lease agreement; exchanged an older van previously received from the county

TOWN ATTORNEY JOHN FENZ

- Houghton Place project easements; Engineering Department to circulate and obtain signatures
- Meeting with Environmental Commission regarding tree ordinance; proposed draft of revised tree ordinance to be provided at upcoming meeting
- Met with Padraic Walsh on Gaelic games at West Seneca Soccer Complex; future meetings to be scheduled with focus on incorporating adequate usage fees
- DASNY grant; Town Engineer Steven Tanner working to receive funding
- St. Bonaventure project – Town Engineers Steven Tanner & Brian Kulpa walked through the building and are determining costs to update; should have detailed report in two weeks
- Farmer's market agreement looks good; Supervisor Meegan asked Mr. Fenz to secure insurance certificates from each vendor
- Updating Town Attorney's office so it is user friendly for new personnel
- One issue for executive session

SUPERVISOR MEEGAN

- Parking lot project will not begin until July, after Community Days. This will coincide with the demolition of the Kiwanis building (with plans to remove asbestos; implode; then cover up). Recreation Department and Youth Theater will be moved to the third floor on Mill Road. The recreation program will be run out of the ice rink this summer. Grantwriter Connie Miner is looking for money to put these offices above the lobby at the ice rink, thus allowing many town departments to be housed on one campus.

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to Executive Session at 4:20 P.M. to discuss nine employee issues and four legal matters.

Ayes: All Noes: None Motion Carried

The work session concluded at 5:50 P.M.

Jacqueline A. Felser

JACQUELINE A FELSER, TOWN CLERK

TOWN OF

WEST SENECA

PROUD PAST · UNLIMITED FUTURE

Sanitary Sewer System Improvements
2015 Update

Summary

- DEC Consent Order
- SSO Events
- Planning
- Completed Phases of Sewer Rehabilitation
- Results
- Proposed Works

TOWN OF WEST SENECA

DEC Consent Order

- Imposed by New York State Department of Environmental Conservation (NYSDEC) in 2004, with an amendment in 2008 requiring a number of items, notably:

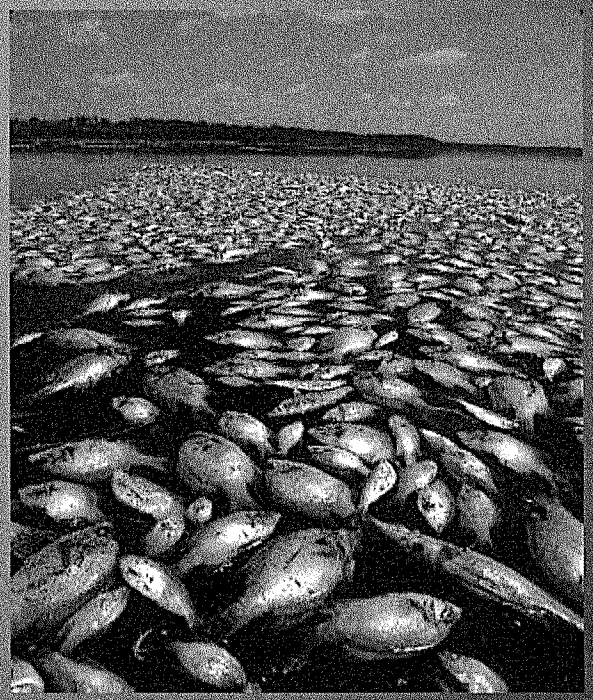
  - Generate a schedule for elimination of Sanitary Sewer Overflows (SSO's) into Cazenovia Creek

  - Provide an approvable program for control of private sources of inflow and infiltration (I/I)

TOWN OF
WEST SENECA

Impact of SSOs

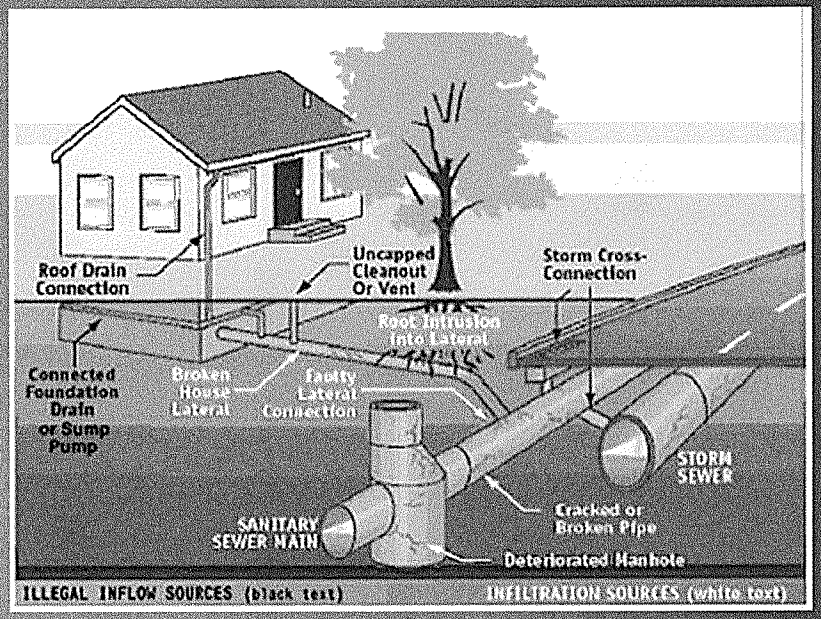
- River/Lake
  - Untreated wastewater will make humans sick
  - Untreated wastewater will kill fish and other aquatic life.
  - Impacts water quality
- Bacteria/pathogens are harmful
  - Humans
  - Fish
- Low Oxygen Level
  - Fish cannot survive



Town of West Seneca

What Causes SSOs

- Inefficient pump stations
  - Undersized for flows
  - Aging pumps less efficient
- Inflow and Infiltration
  - Private Laterals

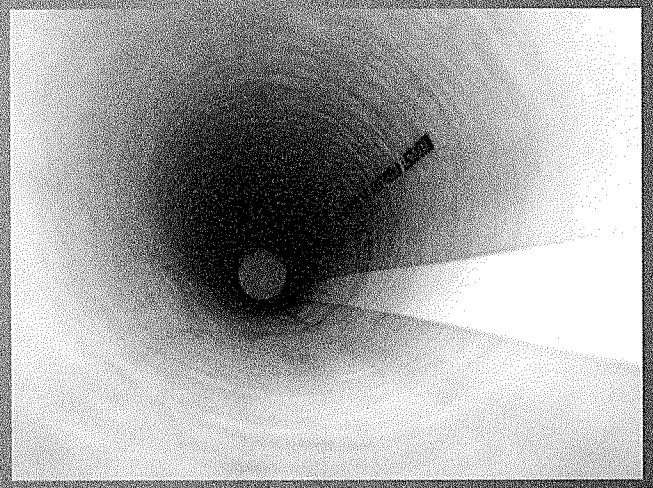


- Gravity Sewer Flow Restrictions.
  - If downstream pipes aren't large enough it causes sewers to backup and overflow

TOWN OF WEST SENECA

Project Planning

- CPL Proposed a plan to alleviate SSOs
- Upgrades to pump stations, rehabilitate sewer mains and manholes, and maintenance for ORF.
- Total bonded: $30 million
- Spent-to-date: $15 million
- Future planning to eliminate Seneca Street Overflow



CIPP Sewer Liner After Installation

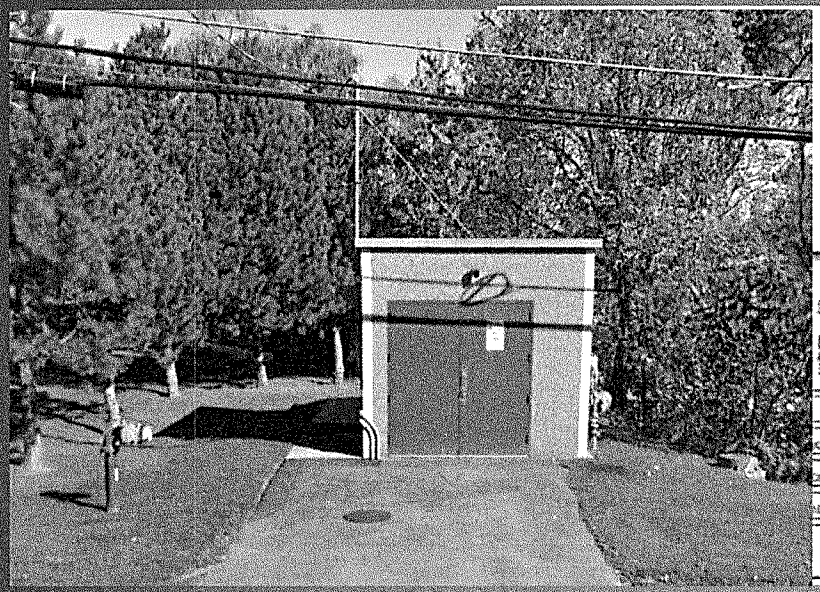
TOWN OF WEST SENECA

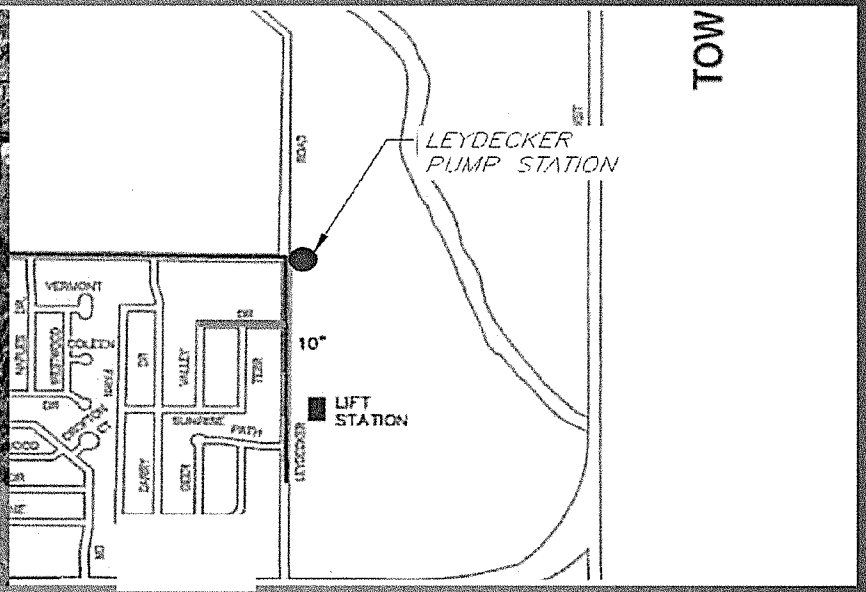
Pump Stations & ORF

- Phase I Pump Maintenance & Upgrades (Energy Performance Contract)
  - 8 pump stations outfitted with SCADA controls
  - 7 individual pumps removed and replaced (disrepair, old age, etc), 9 pumps rebuilt
  - Repoint masonry at Leydecker, Plant 5, Plant 6, building addition at Plant 5
  - ORF – 30% of concrete replaced, joints calked, leaks patched, water sealer applied prevents exfiltration
  - Grand Total: $800,000

TOWN OF WEST SENECA

Successful Rehab at Leydecker Pump Station





In 2011 overflow at Leydecker pump station had discharged approximately 30 times.

By 2014 that number had been reduced to 1 (November 2014 Lake Effect Storm) after upgrades to pumps, and sewer rehab work in Leydecker Mini-System and 12" main on East & West Rd.

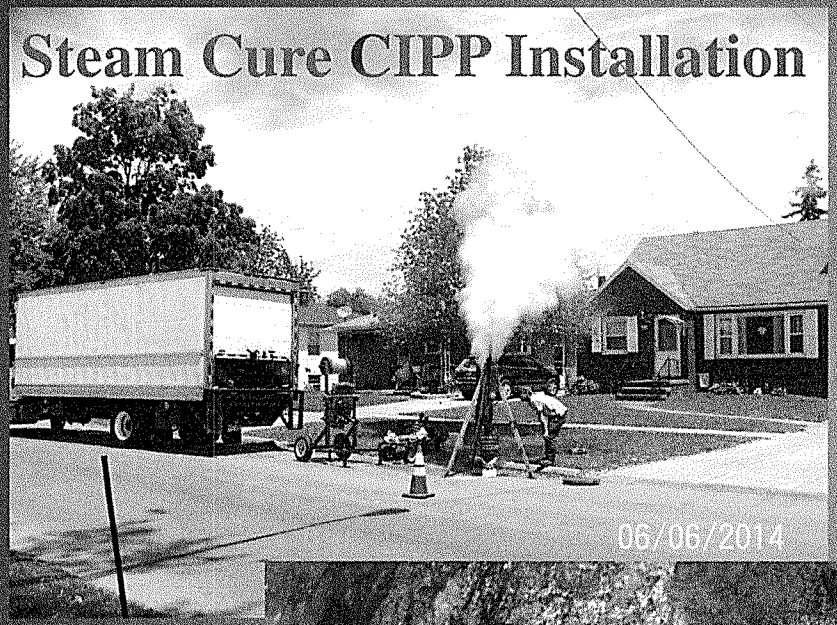
CIPP and Manhole Rehabs

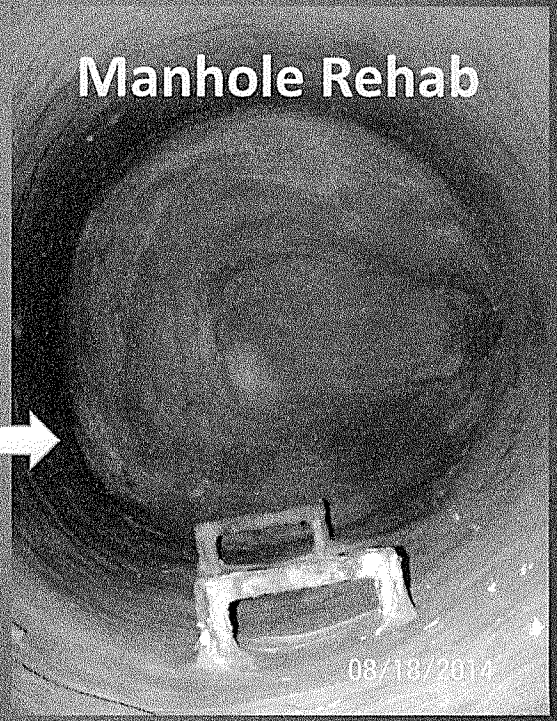
- Prior to 2011: 60,000LF of slip lining completed along Orchard Park Rd
- Phase I: 85,000 LF slip lining. 200 MH's rehabbed with cementitious spray, chimney seals. $2.2 million
- Phase II&III: 100,000 LF slip lining completed. 850 manholes rehabilitated (spray liner, chimney seals). Further 50,000 LF slip lining to go. $6 million
- CPL has designed Phase IV: no bid date set due to priority of other works

TOWN OF WEST SENECA

WEST SENECA

CIPP and Manhole Rehabs





WEST SENECA

Trunk Main Upgrades

- 2013 – East and West Road Sewer Rehab
  - Upsize 12" main to 15" to remove Leydecker bottleneck
  - $1 million
- 2014 – 48" Orchard Park Rd
  - Upsize 36" main to 48" main to increase capacity to SSO#3
  - $2.5 million

TOWN OF WEST SENECA
NEW YORK

TOWN OF
WEST SENECA
TRADITION · ESTIMABLE FUTURE

Basement Inspections

Town Forces conducting basement inspections for Prohibited Connections, which are:

Non-Sanitary Connections. No person shall make connection of roof downspouts, foundation drains, areaway drains, sump pumps, floor drains, such as garage or basement, or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer. Any such connection now in existence shall be removed, redirected, and/or otherwise incapacitated to prevent surface runoff or groundwater from entering directly or indirectly into a public sanitary sewer.

TOWN OF WEST SENECA NEW YORK

TOWN OF
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TRADE PAST · ESTABLISHED FUTURE

Project Results

- Phase I lining: 50% reduction of rain derived inflow and infiltration (89 MG/yr). More successful than anticipated.
- Phase II&III could reduce I/I by 125 MG/yr if 25% effective
- Reduction of Leydecker SSO and elimination of SSO#5.
- SSO #3 & SSO #4 will soon follow.

Proposed Work

- 2015 – Houghton Phase - $1.5 million
- 2015 – 36" Sewer from Caz Creek to 48"
  - $3.5 million
- 2016 – Seneca Street Sewer Siphon
  - $3 million
- Phase IV Rehab – $4 million
- These projects an effort to further reduce SSO events and increase flow capacity to BSA