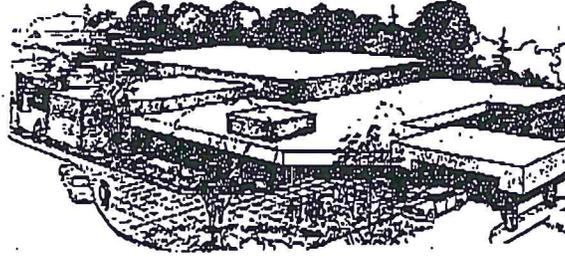




MARY E. JOSEFIK
Director of Recreation,
Youth and Senior Services

Town of
West Seneca
SENIOR CITIZENS CENTER
4620 Seneca Street
West Seneca, NY 14224
675-9288



Town Supervisor
Sheila M. Meegan

Town Council
Eugene P. Hart
John M. Rusinski

February 1, 2011

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

Adoption of By-Laws for WSYHA

Dear Honorable Board Members,

Your approval is requested to adopt the new and updated By-Laws for the West Seneca Youth Hockey Association. They have a very big program that has enabled many youths to have some fun on the ice through organized teams for many years and this it to ensure for many more. The program is through the Recreation Department and is run solely through volunteers who do a wonderful job with our up and coming youth hockey players. Please authorize the Supervisor to accept this report.

Thank you for your consideration in this matter.

Respectfully yours,

Mary E. Josefiak
Director of Recreation, Youth and Senior Services

FEB 13 2012

10.
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West Seneca Youth Hockey Association, Inc.

BY-LAWS

Article I - Name

1. **Name:** The name of this organization shall be the **West Seneca Youth Hockey Association, Inc.** (also referred to as the WSYHA).

Article II - Emblem

1. The official emblem of the West Seneca Youth Hockey Association, Inc. shall be:



Article III - Purpose

1. **Purpose:** This Association is not organized for pecuniary benefit and shall not make or declare dividends. Its purpose is to promote, develop, supervise, and voluntarily assist in a youth hockey program, and is geared to provide an outlet of healthful activity and training under good leadership in the atmosphere of wholesome community participation. The Association is dedicated to helping youths become good decent citizens. It strives to inspire them with a goal and to enrich their lives towards the day when they must take their places in the world. It establishes for them the rudiments of teamwork and fair play.

Article IV - Organization

1. **Association Requirements:** The Association by-laws, standing rules and official rules and regulations will not become effective, until approved by the Town of West Seneca or its delegates.
2. Additions, deletions and amendments to the Association by-laws, standing rules and the official rules and regulations shall be submitted to the Town of West Seneca or its delegates for review and approval after being submitted to the Association membership for voting.

Article V - Membership

1. **Eligibility for membership:** Membership in the Association will be open to any person interested in coaching, assistant coaching, managing a hockey team or managing the affairs and assets of the West Seneca Youth Hockey Association, Inc., on a strictly voluntary basis.
2. **Membership responsibility:** All members are responsible for upholding the principles of the Association and positively representing the Association in all actions they take while a member. They shall not serve in similar positions with another association without the consent of the Board of Directors. Any actions taken by a member in an authoritarian role shall reflect positive decision making skills that serve in the best interests of the WSYHA.
3. **Application for Coach:** The application shall be in writing and presented on the Associations "Application for Coaching" form. The application shall be submitted to the Secretary (or designee). The Board of Directors, after proper investigation, shall accept or reject the application. Should the Board of Directors select an applicant, the applicant shall be notified. Applications must be submitted by March 1 each year for town teams, April 1 for house teams.
4. **Suspension or Expulsion:** The Board of Directors shall have the power to suspend or expel any coach, assistant coach, manager, or other member of the Association in the manner prescribed in the by-laws, for conduct deemed subversive to the best interests of the Town of West Seneca and/or the West Seneca Youth Hockey Association, Inc.
5. **Resignation:** Any coach, manager, assistant coach, or Board member may resign at any time. The resignation shall not become effective until accepted by the Board of Directors, and until all property, funds and/or obligations to the Association have been paid in full.

Article VI - Meetings

1. **Annual Meeting:** The Annual Meeting for the election of officers and Board members and for the transaction of other business relative to the affairs of the Association shall be held in April of each year. The Secretary shall send notice of the annual meeting to each member of the Association at least five (5) days in advance of the meeting. Officers and directors elected at the meeting shall take office as of June 1.
2. **Board of Directors:** The Board of Directors shall meet a minimum of nine (9) times per year. The Chairman of the Board, in concurrence with the President, shall determine the specific date and location of each meeting.
3. **Regular Meetings:** There shall be regular meetings of the Association at least six (6) months of each year. The President, in concurrence with the Board of Directors, shall determine the time and place of the meetings. The Secretary shall notify all members as to the time and place for each meeting.

Article VII - Governing Body

1. **Governing Body:** The government of the West Seneca Youth Hockey Association, Inc. shall be vested in the Board of Directors.

2. **Board Membership:** The Board of Directors shall consist of a President, Vice-President House, Vice-President Town Teams, Secretary, Treasurer, Chairman of the Board, Sergeant- at-Arms, Registrar, Ice Scheduler, Beginner Director, Mite Director, Squirt Director, Pee Wee Director, Bantam Director, Midget Director, Director of Coaching Development, Booster Club Representative, and Referee in Chief. Officers and other Board members (with the exception of the Booster Club Representative and the Referee in Chief) shall be elected prior to the close of the fiscal year by the membership. Election shall be by ballot. Newly elected Board members shall take office on the first day of the new fiscal year (June 1). Each member of the Board shall have only one vote in all matters although it is permissible to hold more than one position.
3. **Duties of the Board:** The Board of Directors shall manage the affairs and assets of the Association. A majority of the Board shall approve all expenditures but never more than available funds. In case of dissolution of the Association, the Board shall turn over all assets of the Association to the Town of West Seneca Department of Recreation to be used by them for purposes of recreation as they see fit.
4. **Quorum:** A simple-majority of the Board of Directors shall constitute a quorum.
5. **Vacancies:** In the event of a vacancy of the Board, the Board of Directors shall have the power to fill each vacancy until the annual election.

Article VIII - Officers (Executive Board)

1. **Officers:** The officers of the Association shall be: President, Vice-President House, Vice-President Town Teams, Secretary, Treasurer, and Chairman of the Board. Officers shall be elected for a one (1) year term only. The Chairman of the Board shall be elected from among those having served a minimum two years as an officer of the Association. All officers are voting members of the Board of Directors.
2. **Duties of the President:** The President shall be the chief officer of the Association. He/she shall preside at all meetings of the Association and shall call such meetings, in concurrence of the Board of Directors, as he/she deems necessary. It shall be his/her duty to exercise general supervision over the activities and welfare of the Association and keep in constant touch with the other Officers and Board members relative to matters of policy. He/she is an ex-official member of all committees (with the exception of the nomination committee). The president shall be elected from those members, past or present, having two years minimum experience as head coach, manager, or Board member.
3. **Duties of the Vice-President - House:** The Vice-President House shall, in the absence of the President, perform all duties and assume all responsibilities of the President. He/she, in conjunction with the House Division Directors, shall be responsible for all activities of the House League.
4. **Duties of the Vice-President - Town Teams:** The Vice-President Town Teams shall be responsible for the entire Town Team division. He/she shall make monthly reports to the Board of Directors and he/she (or designee) is the Association representative to any Leagues to which the Association teams may belong. He/she is responsible for the organization and conduct of town team tryouts.
5. **Duties of the Treasurer:** The Treasurer maintains the financial records for the Association. Those records are subject to audit at any time by an audit committee duly appointed by the President. He/she shall deposit funds in such banks as approved by the Board and shall disperse money only upon Executive Board approved vouchers. Two members of the Executive Board shall sign all checks drawn from the funds of the Association.

6. **Duties of the Secretary:** The Secretary shall take time minutes and record attendance of all meetings. All Association records, except financial, shall be under his/her control. He/she will maintain control of all stationary and supplies.
7. **Duties of the Chairman of the Board:** The Chairman of the Board shall preside over all meetings of the Board of Directors. He/she, in with the concurrence of the President, shall set the date and place for all Board meetings.

Article IX - Other Members of the Board of Directors.

1. **Duties of the House League Director:** Each director shall be responsible for the scheduling of practice, league and play-off games in his/her division. The schedule shall be submitted to the Vice President House for approval. He/she shall be responsible for coordination of any divisional rule changes and submitting them to the Board of Directors in writing for approval. He/she shall have first preference in coaching and/or selecting the coaching personnel for tournament all-star teams. They are voting members of the Board of Directors. They are responsible for all Association equipment in their division.
2. **Duties of the Referee in Chief:** The Referee in Chief shall be responsible for scheduling all officials. He/she will be required to attend all meetings of the Board, and give a report to said Board. He/she is a voting member of the Board. He/she may sit on any hearing board, but will not vote on any game related hearings. He/she is elected by the West Seneca Youth Hockey Referee Association and assumes a position on the Board of Directors after being approved for the position by the Board.
3. **Duties of the Coaching Development Director:** This individual shall be responsible for scheduling, promotion, administration, and organization of all clinics conducted for the purpose of improving coaching techniques and uniformity. He/she is also responsible for the Association resource library which includes manuals, films, video tapes, and any other training material. He/she will notify the Association of Coaching Achievement Program (CAP) clinics. He/she is a voting member of the Board.
2. **Duties of the Sergeant at Arms:** The Sergeant at Arms shall be responsible for assisting the President and/or Chairman of the Board in preserving order at all meetings. He/she shall also be in charge of the door, allowing no one to enter unless by consent of the Chair. His/her responsibilities shall also include the security of the Coaches Room. He/she is responsible for the control and maintenance of all Association property as may be necessary. He/she is a voting member of the Board of Directors.
3. **Duties of the Registrar:** The Registrar distributes, receives, records and forwards insurance or other forms and fees as necessary to USA hockey, NYSAHA, local leagues, etc. He/she shall review all forms to insure that they comply with existing regulations. He/she distributes all materials mandated for use by USA hockey such helmet decals, official guides, etc. He/she reports player movements between associations to the Board of Directors. He/she reviews qualifications and issues "zero", "hat trick", and "play maker" awards and any other such awards in accordance with regulations. Provides any annual report of registrations to the Treasurer by January 31 each year. He/she is a voting member of the Board of Directors.
4. **Duties of the Ice Scheduler:** He/she is responsible for securing and scheduling all Association ice time at the West Seneca Town Recreation Center and or other sites as necessary. All ice times must be approved by the Board of Directors, prior to securing or scheduling said ice. He/she shall redistribute returned ice to other Association teams. Heshes is a voting member of the Board.

5. **Duties of the Booster Club Representative:** The Booster Club Representative is responsible for providing the Association with a portal to the West Seneca Youth Hockey Booster Club and representing the interests of the Club to the Association. He/she will be required to attend all meetings of the Board, and give a report to said Board. He/she is a voting member of the Board. He/she is selected to serve by the West Seneca Youth Hockey Booster Club and assumes a position on the Board of Directors after being approved for the position by the Board.

Article X - Acquisition and Management of Property and Funds

1. **Property:** The Board of Directors shall manage and control the property of the Association.
2. **Raising Organizational Funds:** Funds may be raised in any manner approved by the Board of Directors.
3. **Fiscal Year:** The Association's fiscal year shall begin on June 1 and end on May 31.
4. **Payment of Bills:** The Board of Directors (quorum) must approve payment of any bill.
5. **Board of Directors Power to Assume Liabilities:** The Board of Directors shall have no power to assume liabilities on behalf of the Association for an amount in excess of the funds of the Association.
6. **Personal and Unapproved Debts:** The Association shall never pay, assume liability or become responsible for the personal or unapproved debts of any individual of the Association.

Article XI - Committees

1. **Standing Committees:** The President shall appoint the Chairman of any standing committee from among the members of the Association. The Chairman shall select the necessary number of members to complete each committee.
2. **Nominating Committee:** Their duty shall be to prepare a list of nominees for Board positions and to ascertain the availability of their nominees to serve in those positions. This list should be submitted to the President prior to the March meeting of the Board so that it may be available for their review. The committee shall be comprised of at least three members, one of whom will be neither a Board member nor a past President.
3. **Special Committees:** The Chairman for each committee shall be appointed by the President. The chairman shall select the necessary numbers of members to complete each committee. The function(s) of each designated committee shall be defined by the Board.

Article XII - Restrictions

1. **Restrictions:** This organization shall be non-racial, non-partisan, and non-sectarian in policy.

Article XIII - Records

1. **Records:** The Association shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members and Board of Directors, and shall keep a record giving names and addresses of the members entitled to a vote.

Article XIV - Quorum

1. **Regular meetings:** One-third of the voting members of the Association shall constitute a quorum at any regular meeting or special election.
2. **Board of Directors Meetings:** A simple majority of the Board of Directors shall constitute a quorum.

Article XV - Rules of Order

1. **Rules of Order:** Rules contained in "Roberts Rules of Order" (abbreviated version) shall govern this Association in all cases to which they are applicable, and in which they are not inconsistent with the by-laws or standing rules of this Association.

Article XVI - Procedure for Amending by-laws

1. **Proposed Amendments:** Any member of the Association may submit amendments to these by-laws in writing to the Secretary. The Secretary shall promptly notify all Board members.
2. **Approval of Amendments:** Amendments to these by-laws shall be made at any meeting or special meeting of the Association by a two thirds vote of the members present, providing a quorum is in attendance. All amendments must be submitted to the Board of Directors fifteen (15) days prior to the next Board meeting. After the Board's approval, the proposed amendment(s) must be conspicuously posted at least seven (7) days prior to the next regular meeting for a vote of approval. Before becoming effective, any such amendment must be submitted to, and approved by, the Town of West Seneca or its delegate.
3. **Notice of Amendments:** The Secretary shall forward to the Recreation director two copies, attested, of any change in the Association by-laws.
4. **Standing Rules:** A "Standing Rule" can be defined as a rule which is not a part of a policymaking document and these rules may be amended or additions incorporated by a two-thirds vote of approval by the Board of Directors. A record of the current "Standing Rules" shall be maintained by the Secretary and made available to anyone wishing a copy. A "by-law" is a rule of policy governing the Association, and changes to by-laws can be made only by a two-thirds vote of the members present at any meeting, or any special meeting providing a quorum is in attendance.

Article XVII - Voting

1. **Voting Rights:** The officers and directors shall each have one vote at all Association meetings. The coach, or an appointed representative from his/her Association team, shall have one vote at all Association meetings and elections. No individual shall have more than one (1) vote.
2. **Election of Officers:** In order for any team to have voting privileges in the election of Officers, a representative of the team must have attended at least two-thirds of the general body meetings during the year. Officers of the Board shall be required to attend at least one half of all scheduled general and/or Board meetings to have voting privileges.

OFFICIAL RULES AND REGULATIONS

The WSYHA is subject to all the rules and regulations of the New York State Amateur Hockey Association and USA Hockey Inc. The following rules and regulations supplement and may further restrict those rules with regard to local conditions.

ARTICLE I - THE GAMES (House League)

- A. Games are to be played at sites under the jurisdiction of the West Seneca Youth Hockey Association, Inc.
- B. An official score sheet will be furnished by the town recreation department for each game. The referees and both coaches must sign this sheet at the end of each game to certify as to its contents. Failure to do so will result in forfeiture of the game. The players must be listed in the order in which they were rated. In the Squirt and Mite divisions, each line must be clearly marked as A, B, or C.
- C. A registered coach or assistant coach of the League must be present for the entire game. Failure to comply will result in the forfeiture of the game.
- D. Games may be played with only one (1) official except in the Bantam and Midget divisions where there must be two officials present.
- E. No one but registered players, coaches, assistant coaches, or managers are allowed on player's bench. Minor officials shall serve as needed.
- F. In the Squirt and Mite divisions, each line will play approximately two (2) minute shifts. Each line must be rotated consecutively throughout the game must be matched, i.e. A vs. A, B vs. B, and C vs. C
- G. Unless designated by the Director, the home team coach has the option of starting the game with the line of his choice and the opposing coach must start his same matching line. However from that point on, the lines must be rotated consecutively, A,B,C, A,B,C. The home team coach must indicate the starting line on the score sheet before the game.

EXAMPLE

If the home team chooses to start the game with the 'C' line then the opposing team must start the game with their 'C' line. Both teams will then rotate to their "A" lines for the next two minutes shift.

- H. On a delayed penalty when the goaltender is pulled he/she can be replaced: on the "A" line by a "B" or "C" liner. On the "B" line by any "C" liner, if there is no "C" liner on the bench replacement may be by the team's lowest rated "A" liner. On the "C" line by any "B" liner.
- I. The game will start after a three (3) minute warm up.
- J. The game will end at the previously appointed curfew time. This will be enforced by the timekeeper or the curfew clock, if available.
- K. Any changes to the rules of Article I must be submitted to and approved by the Board of Directors.

ARTICLE II - THE TEAMS (House League)

- A. Teams in all divisions may carry a maximum of 17 eligible players including goalkeepers. All teams must dress a minimum of nine (9) eligible players including a goalkeeper for each game. Failure to comply will result in the forfeiture of the game.
- B. Each team in the House League will consist of an A, B, and C line. All players, including defensemen, must be rated an A, B, or C line skater. All players, prior to league play. If in the judgement of the Division Director and Vice President House, there are not enough registered players to have three full lines, a two line (A, B) system may be used, with the approval of the Board of Directors.
- C. The color of sweaters and socks for each team will be cleared through the Board of Directors.

ARTICLE III - THE PLAYERS (House League)

- A. The hockey program will be open to residents of the Town of West Seneca and the West Seneca School District. Non-residents of West Seneca must pay an additional fee to participate in the program. The Town of West Seneca or its delegate will set the amount of this fee.
- B. The league will consist of USA Hockey age groups subject to change if sufficient players are not registered.
- C. Players in all age divisions will play on only one (1) team in the West Seneca Youth Hockey Association, Inc. Players may participate as an alternate with an Association Town team but are first responsible to his/her own house team when conflicts arise. Players registered on any other USA HOCKEY registered team, either House League or Travel, in any other youth hockey organization, may participate in the program with the approval of the Board of Directors.
- D. Players with exceptional ability who are capable and desire to advance to the next higher division may do so if approved by the Board of Directors. The player's parents or guardian must give their consent in writing to the Board of Directors. Once a player moves into a higher division, he must remain there for the duration of the season.
- E. In cases of sickness or injury to a "C" player he must be replaced with the two lowest rated "B" players who are to be rotated throughout the game. This shall be reported to the official scorekeeper who shall be responsible for keeping track of the rotation throughout the game. When a team has two or more "C" line players absent due to sickness or injury and they are replaced with the lowest rated "B" line players, the opposing team has the option to substitute the team's lowest rated "B" line player onto their "C" line to balance the "C" line ability. A "C" line player must then move up to the "B" line and these designated players will remain that way for the entire game.
- F. If you have a sick or injured "B" player, a coach may play any "C" line player to replace the injured or sick "B" line player.
- G. If an "A" line player is sick or injured, a coach may rotate any "B" or "C" line player to replace the injured or sick "A" line player during the game.

- H. However, in all cases of the above the coach must inform the opposing coach which option or options he is using before the game begins. He then cannot change his plan during the game unless injury, sickness, or ejection of a player during the game occurs. If this happens he must then communicate his change to the opposing coach before play resumes.
- I. If an A-B line system is used, as per Article II,B, above, a different procedure would be used for substitutions. EXAMPLE: 52 players registered would result in four teams of 13 players each (12 skaters and 1 goalie). Each team would have 6 "A" players and 6 "B" players. During games, the players would be rotated so that a different player would sit out each shift. If a team was missing one player, then that line would play intact throughout the game. If a team was missing two "A" players, then the highest rated 'B' player would move to the 'A' line and both lines would play intact with five players throughout the game. If the 'B' line was missing two players, then the lowest rated "A" player would move down to the "B" line for the game and both lines would play intact.
- J. All players dressed and on the bench before the start of a game will be given equal ice time or as much time as the game permits.
- K. All players must have the following identification on their helmets:
1. "A" line players must have red colored tape affixed to the front and rear of their helmet.
 2. "B" line players must have yellow colored tape affixed to the front and rear of their helmet.
 3. "C" line players must have green colored tape affixed to the front and rear of their helmet.
- L. Teams having more than one goaltender shall allow each to play one half the game, if the goalies are dressed and on the bench at the beginning of the game. The total playing time for each goaltender shall be continuous, each player playing from the time he enters the game until his playing time has been completed. The above shall be voided in the case of injury to a goaltender.
- M. The Board of Directors must approve any changes to the rules under Article III.

ARTICLE IV - THE COACHES (House League)

- A. All coaches and assistant coaches, and managers must be registered with the West Seneca Youth Hockey Association, Inc.

ARTICLE V - SELECTION OF PLAYERS (House League)

The selection of players for the various teams shall be in compliance with the West Seneca Youth Hockey Association's draft selection system as described below:

- A. All players in the program must be rated.
- B. After all players in a division have been rated the coaches of the divisions will draft players for their team on a rotational basis. All "A" players will be drafted first than all "B" players then all "C" players. The coaches will pick from a hat for their position for the first round.

C. The following are the weighted points given to the various available picks:

1st round	1st pick	10 points	6th- 10th round	4th pick	4 points
2nd round	1st pick	9 points	6th- 10th round	5th pick	3 points
3rd -5th round	1st pick	8 point	6th- 10th round	6th pick	2 points
1st-5th round	2nd pick	7 points	6th- 10th round	7th pick	1 points
1st-5th round	3rd pick	6 points	11th round	1st pick	8 points
1st-5th round	4th pick	5 points	12th round	1st pick	7 points
1st-5th round	5th pick	4 points	13th-15th round	1st pick	6 points
1st-5th round	6th pick	3 points	11th- 15th round	2nd pick	6 points
1st-5th round	7th pick	2 points	11th- 15th round	3rd pick	4 points
6th round	1st pick	9 points	11th- 15th round	4th pick	3 points
7th round	1st pick	8 points	11th- 15th round	5th pick	2 points
8th- 10th round	1st pick	7 points	11th- 15th round	6th pick	1 point
8th- 10th round	2nd pick	6 points	11th- 15th round	7th pick	1 point
8th- 10th round	3rd pick	5 points			

Based on the above weighted points the following is the computed draft.

THREE TEAM DIVISION															
TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	3	2	1	3	2	1	3	2	1	3	2	1	3	2
B	2	1	3	2	1	3	2	1	3	2	1	3	2	1	3
C	3	2	1	3	2	1	3	2	1	3	2	1	3	2	1

Three team division distribution of picks by points

1st pick	10-8-7-8-6-6-8-5-6-7-4-5-6-4-5	=	93 points
2nd pick	7-9-6-7-8-5-6-7-5-6-8-4-5-6-4	=	93 points
3rd pick	6-7-8--6-7-9-5-6-7-5-7-4-5-6	=	93 points

FOUR TEAM DIVISION															
TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	4	3	2	1	4	3	2	1	4	3	2	4	1	2
B	2	3	4	1	2	3	4	1	2	3	4	1	3	2	1
C	3	2	1	4	3	2	1	4	3	2	1	4	2	3	4
D	4	1	2	3	4	1	2	3	4	1	2	3	1	4	3

Four team division distribution of pick by points

1st pick	10-5-6-7-8-4-5-6-7-4-4-5-3-3-6-5	=	85 points
2nd pick	7-6-5-8-7-5-4-7-6-5-3-7-4-5-6	=	85 points
3rd pick	6-7-8-5-6-6-8-4-5-6-8-3-5-4-3	=	84 points
4th pick	5-9-7-6-5-9-6-5-4-7-5-4-6-3-4	=	85 points

FIVE TEAM DIVISION

TEAM		ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	1	5	4	3	2	5	4	1	3	2	3	2	4	1	5	
B	2	4	3	5	1	4	3	2	4	1	5	1	3	2	4	
C	3	2	5	1	4	3	5	3	1	4	1	4	5	3	2	
D	4	3	1	2	5	2	1	4	2	5	2	5	1	4	3	
E	5	1	2	4	3	1	2	5	4	3	4	3	2	5	1	

Five team division distribution of picks by points

1st pick	10-4-5-6-7-3-4-7-5-6-4-5-3-6-2	=	77 points
2nd pick	7-5-6-4-8-4-5-6-3-7-2-7-4-5-3	=	76 points
3rd pick	6-7-4-8-5-5-3-5-7-4-8-3-2-4-5	=	76 points
4th pick	5-6-8-7-4-6-8-4-6-3-5-2-6-3-4	=	77 points
5th pick	4-9-7-5-6-9-6-3-4-5-3-4--5-2-6	=	78 points

SIX TEAM DIVISION

TEAM		ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	1	6	5	4	3	2	3	6	1	5	3	2	1	6	5	
B	2	5	4	3	2	4	6	1	4	3	2	1	6	5	4	
C	3	4	6	2	1	6	5	4	3	2	1	6	5	2	3	
D	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2	
E	5	2	1	6	5	3	1	2	5	6	5	4	3	4	1	
F	6	1	3	5	4	1	2	5	6	4	4	3	2	1	6	

Six team division distribution of picks by points

1st pick	10-3-4-5-6-6-5-2-7-3-4-5-6-1-2	=	69 points
2nd pick	7-4-5-6-7-4-2-7-4-5-5-7-1-2-3	=	69 points
3rd pick	6-5-3-7-8-2-3-4-5-6-8-1-2-5-4	=	69 points
4th pick	5-6-7-8-3-3-4-5-6-7-1-2-3-4-5	=	69 points
5th pick	4-7-8-3-4-5-8-6-3-2-2-3-4-3-6	=	68 points
6th pick	3-9-6-4-5-9-6-3-2-4-3-4-5-6-1	=	70 points

SEVEN TEAM DIVISION

TEAM		ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
A	1	6	7	5	6	5	2	1	7	6	5	4	3	2	1	
B	2	7	4	4	5	3	1	7	6	5	4	3	2	1	7	
C	3	4	3	2	1	7	6	5	4	3	2	1	7	6	5	
D	4	5	6	3	2	1	7	6	5	4	3	2	1	7	6	
E	5	3	2	1	7	6	5	4	3	2	1	7	6	5	4	

F	6	2	1	7	4	2	4	3	2	1	7	6	5	4	3
G	7	1	5	6	3	4	3	2	1	7	6	5	4	3	2

Seven team division distribution of picks by points

1st pick	10-3-2-4-3-3-6-7-1-2-3-4-5-6	=	61 points
2nd pick	7-2-5-5-4-5-8-1-2-3-3-4-5-6-1	=	61 points
3rd pick	6-5-6-7-8-1-2-3-4-5-5-7-1-1-2	=	63 points
4th pick	5-4-3-6-7-9-1-2-3-4-4-5-6-1-1	=	61 points
5th pick	4-6-7-8-2-2-3-4-5-6-8-1-1-2-3	=	62 points
6th pick	3-7-8-2-5-6-4-5-6-7-1-1-2-3-4	=	64 points
7th pick	2-9-4-3-6-4-5-6-7-1-1-2-3-4-5	=	62 points

- D. Only coaches and 1st assistant coaches will have the option to draft their own child first if they prefer in each slot. Once they skip the player, he/she is eligible to be drafted by one of the other coaches.
- E. Any exceptions to the above can only be resolved by the Board of Directors.
- F. Rating of players is to be done by the coaches in the division being rated and a sufficient number of coaches from the division directly below that division to compile a total of eight raters. The highest and the lowest scores from these ratings shall be dropped. The remainder shall be averaged to decide the player's rating. The only exception to this rule shall be in the Mite division. In their ratings the additional coaches shall come from the division immediately above their own. In all cases of the above the Board of Directors shall determine the additional coaches to be used for the rating produce.
- G. In the event that the loss of a player from a team becomes permanent, he/she shall be replaced by the first player listed on the waiting list-and shall be rated by all coaches in that division. He/she will be slotted accordingly and the other players on that team shall be positioned accordingly. In the event that no waiting list exists the team involved shall play short, rearranging players to fill the void until such time as a player becomes available. If two or more players must be replaced on various teams in a division they shall be rated in the prescribed manner. After-such ratings the players shall be picked in accordance with the previously described selection system. The team having the next pick out of the teams needing players from the original or immediately preceding draft shall have the first pick and the others shall follow the prescribed order.

ARTICLE VI - SCHEDULES (House League)

- A. Games and playoffs will be scheduled by the Division Director with ' the concurrence of the Vice-President House.

ARTICLE VII - TOURNAMENT ALL-STAR TEAM (House League)

- A. Each division coach shall submit, from his team, two names for membership on the team. The coaching staff of the all-star team shall select the balance of the team.
- B. Coaches of tournament teams will select players only from the position; skater or goalie, they played during the season.

ARTICLE VIII - BEFORE THE GAME BEGINS

- A. The coach of the team with less than a full roster must inform the opposing coach of the situation before the game begins. He must follow the rules of substitution as outlined under Article III. If the opposing coach does not believe the circumstances as explained to be true, and can prove such, may submit a protest in writing to the Association Secretary. It should be noted that if the Protest Committee upholds the protest and the Board of Directors feels that a coach is taking advantage of this rule, disciplinary action will be levied by the Board against the coach. The maximum penalty being suspension of the coach from the Association.

ARTICLE IX - GAME PERIODS & PENALTY

- A. The following are recommended Association game period time frames:

Beginner	10 minute stop time
Mite	10 minute stop time
Squirt	10 minute stop time
Pee Wee	10 minute stop time
Bantam	10 minute stop time
Midget	10 minute stop time
Junior	10 minute stop time

- B. Recommended penalty times are as follow (in minutes):

Beginner.....	Minor - 1 1/2,	Major - 3,	Misc. - 7
Mite	Minor - 1 1/2,	Major - 3,	Misc. - 7
Squirt	Minor - 1 1/2,	Major - 3,	Misc. - 7
Pee Wee	Minor - 2,	Major - 5,	Misc. - 10
Bantam	Minor - 2,	Major - 5,	Misc. - 10
Midget & Over	Minor - 2,	Major - 5,	Misc. - 10

- C. If a two line (A-B) system is used, the game will consist of two (2), 14 minute stop time periods.

ARTICLE X - PROTESTS

- A. Coaches must notify the referee that the game is being played under protest from that point on. The official score sheet must be marked and signed by both coaches and the referee The game protest must be completed.
- B. Coaches must send all protests in writing to the Secretary. They must be postmarked not later than 48 hours after the end of the game in question. A \$25.00 protest fee must accompany the protest. Fees for a lost protest will not be refunded.
- C. Protests involving the use of ineligible players will cause all games to be forfeited in which the ineligible player participated.
- D. The protest will be turned over to the Board of Directors and their decision will be final.

- E. Any protest or hearing of any rule infraction will be represented by the coaches present at the game in question. The officials will submit a report and will also attend it as requested.

ARTICLE XI - OFFICIAL SCORER & TIMEKEEPER

- A. Each team will be responsible for having one person at every game to act as either timekeeper or scorekeeper.
- B. In the Squirt and Mite divisions, the timekeeper will be responsible to notify the benches of the line changes and will do so at the 2 minute mark or at the first stoppage of play after the 2 minute mark.
- C. The timekeeper will be responsible for signaling end of game curfews (with the assistance of the curfew clock when available).

ARTICLE XII - INSURANCE

All players of the West Seneca Youth Hockey Association, Inc. will be part of a group excess medical insurance policy as mandated by USA HOCKEY.

ARTICLE XIII - WEST SENECA REFEREE ASSOCIATION RULES

- A. All rules established and published by the USA HOCKEY rulebook shall apply except as modified below.
- B. The West Seneca Referee Association will provide registered, qualified, USA HOCKEY referees. Two (2) per game, unless unforeseen conditions arise whereas Section D of Article One will apply.
- C. Shooting against the boards, in the neutral zone, will not be allowed in the warm ups. If the nets require extensive repair, shooting will cease until such repairs are made.
- D. The home team will provide pucks (worthy of play) for each game.
- E. If any conflicting jerseys should arise between two teams the HOME TEAM shall remedy color conflicts (SLIPCOVERS).
- F. Each team shall provide a responsible attendant, to run their Penalty Box.
- G. Any malfunctions of the time clock shall be resolved between referees and coaches, as quickly as possible.
1. Any corrections of goals or assists, on the score sheet, may be taken up after the game. This will reduce delay in playing time.
- I. All curfews will be stated to the timekeeper before each game, by the referee, and placed on the score sheet. When the curfew time is reached the curfew clock (when available) or the scoreboard buzzer will sound and shall terminate all play, when time does not permit the completion of game.
- J. All or any discussion of the previous game is to be taken up upon request in the referee's locker room only.

ARTICLE XIV - TOWN TEAM DIVISION

1. Affiliation

The Town Team Division of the West Seneca Youth Hockey Association, Inc. will belong to, and follow all rules and by-laws of the West Seneca Youth Hockey Association.

2. Restrictions

Established that, after House League drafts have been completed, NO player(s) may be removed from a House team, to be placed on a Town team roster, without the approval of the Board of Directors. However said player(s) may be borrowed as long as the games do not interfere with said player(s) House league games. NO player shall be called up without the permission of his house league coach and his parent or guardian.

3. Fundraising

A town team may run fundraisers each season (May 1 through April 30) to secure funds for excess team costs. Any town team wishing to run fundraisers must pay an annual fee to the Association. All requests must be submitted in writing to the Board of Directors for approval. The Board will consider no request until the annual fee is paid. The fee is set each year by the Board.

4. Uniforms

All players must wear equipment with the designated Town Team colors and approved Association jerseys and socks. Player name plates and sponsor plates are allowed. The Board of Directors must approve any other changes to the uniforms.

5. Ice Times

Any unused ice times issued to a team must be returned to the ice scheduler or traded to another Association team.

ARTICLE XV - COACHES RESPONSIBILITIES

1. To be at all games and practices or arrange for a qualified person to substitute.
2. To maintain the proper discipline and conduct of his/her players, assistant coaches and manager both on and off the ice.
3. To run a constructive, pre-planned practice.
4. To insure his/her team meets the skill level as set by the Town Team Vice President and/or his/her designee.
5. To encourage and initiate off ice instruction.
6. To instruct his/her players on the playing rules of hockey.
7. To insure that all team financial responsibilities remain fulfilled.
8. To be, by his/her actions and conduct, an example for his players.

9. To insure that his/her players wear proper and adequate equipment.
10. To maintain morale on the team and enforce discipline.
11. To strive to assign ice time in an equitable but not necessarily equal basis dependent upon game and competitive conditions.
12. To be at all Association general body meetings and division meetings as required or arrange for a qualified person to substitute.
13. To attain the team and individual goals as set forth in the hockey development program.
14. To abide by all Association by-laws and rules.
15. To maintain communication with parents and monitor their actions to assure that they maintain proper decorum.
16. To insure the timely submission of required team records to appropriate Association officials.

ASSISTANT COACHES RESPONSIBILITIES

1. To work in conjunction with the coach.
2. To be responsible for the same duties as the coach and act as his/her alter ego.
3. In the absence of the coach, to ensure the smooth running of the team by taking over all the responsibilities of the coach.

MANAGERS RESPONSIBILITIES

1. The distribution and collection of team equipment.
2. To maintain supplies and equipment as necessary for the smooth running of the team.
3. To keep accurate records and statistics.
4. Collection of team monies and maintaining an accurate accounting of these funds.
5. Accurate completion of score sheets and insuring their timely submission to their appropriate repository..
6. Informing media of team results as appropriate
7. The scheduling of practices and games and arrangements for out-of town games and tournaments.
8. Insuring that visiting teams have a dressing room and any other appropriate matters.
9. Scheduling of minor officials and requesting referees through the referee scheduler. If a game is canceled, calling the referee scheduler to cancel the referees in a timely manner.

10. To insure proper communication with players and parents regarding game and practice schedules and any other matters of importance.
11. Insuring the conduct of the players in coordination with the coach.
12. Being a liaison between the coaches and parents.
13. To be at all practices and games or obtain a responsible person to substitute for his/her duties.
14. To enforce all rules and policies of the team and the Association.
15. All other administrative duties pertaining to the team and to the Association.
16. In collaboration with the coach, for the timely submission of required team records to Association officials.

West Seneca Youth Hockey Association, Inc.

BY-LAWS

Article I - Name

1. **Name:** The name of this organization shall be the **West Seneca Youth Hockey Association, Inc.** (also referred to as the WSYHA).

Article II - Emblem

1. The official emblem of the West Seneca Youth Hockey Association, Inc. shall be:

Article III - Purpose

1. **Purpose:** This Association is not organized for pecuniary benefit and shall not make or declare dividends. Its purpose is to promote, develop, supervise, and voluntarily assist in a youth hockey program, and is geared to provide an outlet of healthful activity and training under good leadership in the atmosphere of wholesome community participation. The Association is dedicated to helping youths become good decent citizens. It strives to inspire them with a goal and to enrich their lives towards the day when they must take their places in the world. It establishes for them the rudiments of teamwork and fair play.

Article IV - Organization

1. **Association Requirements:** The Association by-laws, standing rules and official rules and regulations will not become effective, until approved by the Town of West Seneca or its delegates.
2. Additions, deletions and amendments to the Association by-laws, standing rules and the official rules and regulations shall be submitted to the Town of West Seneca or its delegates for review and approval after being submitted to the Association membership for voting.

Article V - Membership

1. **Eligibility for membership:** Membership in the Association will be open to any person interested in coaching, assistant coaching, managing a hockey team or managing the affairs and assets of the West Seneca Youth Hockey Association, Inc., on a strictly voluntary basis.
2. **Membership responsibility:** All members are responsible for upholding the principles of the Association and positively representing the Association in all actions they take while a member. They shall not serve in similar positions with another association without the consent of the Board of Directors. Any actions taken by a member in an authoritarian role shall reflect positive decision making skills that serve in the best interests of the WSYHA.
3. **Application for Coach:** The application shall be in writing and presented on the Associations "Application for Coaching" form. The application shall be submitted to the Secretary (or designee). The Board of Directors, after proper investigation, shall accept or reject the application. Should the Board of Directors

select an applicant, the applicant shall be notified. Applications must be submitted by March 1 each year for town teams, April 1 for house teams.

4. **Suspension or Expulsion:** The Board of Directors shall have the power to suspend or expel any coach, assistant coach, manager, or other member of the Association in the manner prescribed in the by-laws, for conduct deemed subversive to the best interests of the Town of West Seneca and/or the West Seneca Youth Hockey Association, Inc.
5. **Resignation:** Any coach, manager, assistant coach, or Board member may resign at any time. The resignation shall not become effective until accepted by the Board of Directors, and until all property, funds and/or obligations to the Association have been paid in full.

Article VI - Meetings

1. **Annual Meeting:** The Annual Meeting for the election of officers and Board members and for the transaction of other business relative to the affairs of the Association shall be held in April of each year. The Secretary shall send notice of the annual meeting to each member of the Association at least five (5) days in advance of the meeting. Officers and directors elected at the meeting shall take office as of June 1.
2. **Board of Directors:** The Board of Directors shall meet a minimum of nine (9) times per year. The Chairman of the Board, in concurrence with the President, shall determine the specific date and location of each meeting.
3. **Regular Meetings:** There shall be regular meetings of the Association at least six (6) months of each year. The President, in concurrence with the Board of Directors, shall determine the time and place of the meetings. The Secretary shall notify all members as to the time and place for each meeting.

Article VII - Governing Body

1. **Governing Body:** The government of the West Seneca Youth Hockey Association, Inc. shall be vested in the Board of Directors.
2. **Board Membership:** The Board of Directors shall consist of a President, Vice-President House, Vice-President Town Teams, Secretary, Treasurer, Chairman of the Board, Sergeant- at-Arms, Registrar, Ice Scheduler, Beginner Director, Mite Director, Squirt Director, Pee Wee Director, Bantam Director, Midget Director, Director of Coaching Development, Booster Club Representative, and Referee in Chief. Officers and other Board members (with the exception of the Booster Club Representative and the Referee in Chief) shall be elected prior to the close of the fiscal year by the membership. Election shall be by ballot. Newly elected Board members shall take office on the first day of the new fiscal year (June 1). Each member of the Board shall have only one vote in all matters although it is permissible to hold more than one position.
3. **Duties of the Board:** The Board of Directors shall manage the affairs and assets of the Association. A majority of the Board shall approve all expenditures but never more than available funds. In case of dissolution of the Association, the Board shall turn over all assets of the Association to the Town of West Seneca Department of Recreation to be used by them for purposes of recreation as they see fit.
4. **Quorum:** A simple-majority of the Board of Directors shall constitute a quorum.

5. **Vacancies:** In the event of a vacancy of the Board, the Board of Directors shall have the power to fill each vacancy until the annual election.

Article VIII - Officers (Executive Board)

1. **Officers:** The officers of the Association shall be: President, Vice-President House, Vice-President Town Teams, Secretary, Treasurer, and Chairman of the Board. Officers shall be elected for a one (1) year term only. The Chairman of the Board shall be elected from among those having served a minimum two years as an officer of the Association. All officers are voting members of the Board of Directors.
2. **Duties of the President:** The President shall be the chief officer of the Association. He/she shall preside at all meetings of the Association and shall call such meetings, in concurrence of the Board of Directors, as he/she deems necessary. It shall be his/her duty to exercise general supervision over the activities and welfare of the Association and keep in constant touch with the other Officers and Board members relative to matters of policy. He/she is an ex-official member of all committees (with the exception of the nomination committee). The president shall be elected from those members, past or present, having two years minimum experience as head coach, manager, or Board member.
3. **Duties of the Vice-President - House:** The Vice-President House shall, in the absence of the President, perform all duties and assume all responsibilities of the President. He/she, in conjunction with the House Division Directors, shall be responsible for all activities of the House League.
4. **Duties of the Vice-President - Town Teams:** The Vice-President Town Teams shall be responsible for the entire Town Team division. He/she shall make monthly reports to the Board of Directors and he/she (or designee) is the Association representative to any Leagues to which the Association teams may belong. He/she is responsible for the organization and conduct of town team tryouts.
5. **Duties of the Treasurer:** The Treasurer maintains the financial records for the Association. Those records are subject to audit at any time by an audit committee duly appointed by the President. He/she shall deposit funds in such banks as approved by the Board and shall disperse money only upon Executive Board approved vouchers. Two members of the Executive Board shall sign all checks drawn from the funds of the Association.
6. **Duties of the Secretary:** The Secretary shall take time minutes and record attendance of all meetings. All Association records, except financial, shall be under his/her control. He/she will maintain control of all stationary and supplies.
7. **Duties of the Chairman of the Board:** The Chairman of the Board shall preside over all meetings of the Board of Directors. He/she, in with the concurrence of the President, shall set the date and place for all Board meetings.

Article IX - Other Members of the Board of Directors.

1. **Duties of the House League Director:** Each director shall be responsible for the scheduling of practice, league and play-off games in his/her division. The schedule shall be submitted to the Vice President House for approval. He/she shall be responsible for coordination of any divisional rule changes and submitting them to the Board of Directors in writing for approval. He/she shall have first preference in coaching and/or selecting the coaching personnel for tournament all-star teams. They are voting members of the Board of Directors. They are responsible for all Association equipment in their division.

2. **Duties of the Referee in Chief:** The Referee in Chief shall be responsible for scheduling all officials. He/she will be required to attend all meetings of the Board, and give a report to said Board. He/she is a voting member of the Board. He/she may sit on any hearing board, but will not vote on any game related hearings. He/she is elected by the West Seneca Youth Hockey Referee Association and assumes a position on the Board of Directors after being approved for the position by the Board.
3. **Duties of the Coaching Development Director:** This individual shall be responsible for scheduling, promotion, administration, and organization of all clinics conducted for the purpose of improving coaching techniques and uniformity. He/she is also responsible for the Association resource library which includes manuals, films, video tapes, and any other training material. He/she will notify the Association of Coaching Achievement Program (CAP) clinics. He/she is a voting member of the Board.
2. **Duties of the Sergeant at Arms:** The Sergeant at Arms shall be responsible for assisting the President and/or Chairman of the Board in preserving order at all meetings. He/she shall also be in charge of the door, allowing no one to enter unless by consent of the Chair. His/her responsibilities shall also include the security of the Coaches Room. He/she is responsible for the control and maintenance of all Association property as may be necessary. He/she is a voting member of the Board of Directors.
3. **Duties of the Registrar:** The Registrar distributes, receives, records and forwards insurance or other forms and fees as necessary to USA hockey, NYSAHA, local leagues, etc. He/she shall review all forms to insure that they comply with existing regulations. He/she distributes all materials mandated for use by USA hockey such helmet decals, official guides, etc. He/she reports player movements between associations to the Board of Directors. He/she reviews qualifications and issues "zero", "hat trick", and "play maker" awards and any other such awards in accordance with regulations. Provides any annual report of registrations to the Treasurer by January 31 each year. He/she is a voting member of the Board of Directors.
4. **Duties of the Ice Scheduler:** He/she is responsible for securing and scheduling all Association ice time at the West Seneca Town Recreation Center and or other sites as necessary. All ice times must be approved by the Board of Directors, prior to securing or scheduling said ice. He/she shall redistribute returned ice to other Association teams. He/she is a voting member of the Board.
5. **Duties of the Booster Club Representative:** The Booster Club Representative is responsible for providing the Association with a portal to the West Seneca Youth Hockey Booster Club and representing the interests of the Club to the Association. He/she will be required to attend all meetings of the Board, and give a report to said Board. He/she is a voting member of the Board. He/she is selected to serve by the West Seneca Youth Hockey Booster Club and assumes a position on the Board of Directors after being approved for the position by the Board.

Article X - Acquisition and Management of Property and Funds

1. **Property:** The Board of Directors shall manage and control the property of the Association.
2. **Raising Organizational Funds:** Funds may be raised in any manner approved by the Board of Directors.
3. **Fiscal Year:** The Association's fiscal year shall begin on June 1 and end on May 31.
4. **Payment of Bills:** The Board of Directors (quorum) must approve payment of any bill.

5. **Board of Directors Power to Assume Liabilities:** The Board of Directors shall have no power to assume liabilities on behalf of the Association for an amount in excess of the funds of the Association.
6. **Personal and Unapproved Debts:** The Association shall never pay, assume liability or become responsible for the personal or unapproved debts of any individual of the Association.

Article XI - Committees

1. **Standing Committees:** The President shall appoint the Chairman of any standing committee from among the members of the Association. The Chairman shall select the necessary number of members to complete each committee.
2. **Nominating Committee:** Their duty shall be to prepare a list of nominees for Board positions and to ascertain the availability of their nominees to serve in those positions. This list should be submitted to the President prior to the March meeting of the Board so that it may be available for their review. The committee shall be comprised of at least three members, one of whom will be neither a Board member nor a past President.
3. **Disciplinary Committee:** Committee shall be convened to address player, coach, or parent issues. The Association President or Vice Presidents (House or Travel) may convene the committee and select committee members best suited to deal with the situation at hand. At a minimum, the committee members shall include the VP of the program (house or travel), division director (if a house matter), team representative, and another board member to serve as a recording secretary. Committee observations and recommendations shall be made to the WSYHA Board of Directors for disciplinary action.
4. **Special Committees:** The Chairman for each committee shall be appointed by the President. The chairman shall select the necessary numbers of members to complete each committee. The function(s) of each designated committee shall be defined by the Board.

Article XII - Restrictions

1. **Restrictions:** This organization shall be non-racial, non-partisan, and non-sectarian in policy.

Article XIII - Records

1. **Records:** The Association shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members and Board of Directors, and shall keep a record giving names and addresses of the members entitled to a vote.

Article XIV - Quorum

1. **Regular meetings:** One-third of the voting members of the Association shall constitute a quorum at any regular meeting or special election.
2. **Board of Directors Meetings:** A simple majority of the Board of Directors shall constitute a quorum.

Article XV - Rules of Order

1. **Rules of Order:** Rules contained in "Roberts Rules of Order" (abbreviated version) shall govern this Association in all cases to which they are applicable, and in which they are not inconsistent with the by-laws or standing rules of this Association.

Article XVI - Procedure for Amending by-laws

1. **Proposed Amendments:** Any member of the Association may submit amendments to these by-laws in writing to the Secretary. The Secretary shall promptly notify all Board members.
2. **Approval of Amendments:** Amendments to these by-laws shall be made at any meeting or special meeting of the Association by a two thirds vote of the members present, providing a quorum is in attendance. All amendments must be submitted to the Board of Directors fifteen (15) days prior to the next Board meeting. After the Board's approval, the proposed amendment(s) must be conspicuously posted at least seven (7) days prior to the next regular meeting for a vote of approval. Before becoming effective, any such amendment must be submitted to, and approved by, the Town of West Seneca or its delegate.
3. **Notice of Amendments:** The Secretary shall forward to the Recreation director two copies, attested, of any change in the Association by-laws.
4. **Standing Rules:** A "Standing Rule" can be defined as a rule which is not a part of a policymaking document and these rules may be amended or additions incorporated by a two-thirds vote of approval by the Board of Directors. A record of the current "Standing Rules" shall be maintained by the Secretary and made available to anyone wishing a copy. A "by-law" is a rule of policy governing the Association, and changes to by-laws can be made only by a two-thirds vote of the members present at any meeting, or any special meeting providing a quorum is in attendance.

Article XVII - Voting

1. **Voting Rights:** The officers and directors shall each have one vote at all Association meetings. The coach, or an appointed representative from his/her Association team, shall have one vote at all Association meetings and elections. No individual shall have more than one (1) vote.
2. **Election of Officers:** In order for any team to have voting privileges in the election of Officers, a representative of the team must have attended at least two-thirds of the general body meetings during the year. Officers of the Board shall be required to attend at least one half of all scheduled general and/or Board meetings to have voting privileges.

OFFICIAL RULES AND REGULATIONS

The WSYHA is subject to all the rules and regulations of the New York State Amateur Hockey Association and USA Hockey Inc. The following rules and regulations supplement and may further restrict those rules with regard to local conditions.

ARTICLE I - THE GAMES (House League)

- A. Games are to be played at sites under the jurisdiction of the West Seneca Youth Hockey Association, Inc.
- B. An official score sheet will be furnished by the town recreation department for each game. The head coaches of both teams must sign this sheet to certify as to its contents. Failure to do so by either coach will result in forfeiture of the game. The score sheet must also be signed by the referees for the game to be official. The players must be listed in the order in which they were rated. In the Squirt and Mite divisions, each line must be clearly marked as A, B, or C.
- C. A registered coach or assistant coach of the Association must be present for the entire game. Failure to comply will result in the forfeiture of the game.
- D. No one other than registered players, coaches, assistant coaches, or managers shall be allowed on players' bench. Minor officials shall serve as needed.
- E. In the Beginner, Mite, and Squirt divisions, each line will play approximately two (2) minute shifts. Each line be rotated consecutively throughout the game must be matched, i.e. A vs. A, B vs. B, and C vs. C
- F. In the Beginner, Mite, and Squirt divisions, unless designated by the Director, the home team coach has the option of starting the game with the line of his choice and the opposing coach must start his/her same matching line. However from that point on, the lines must be rotated consecutively, A, B, C, A, B, C. The home team coach must indicate the starting line on the score sheet before the game.
Example: If the home team chooses to start the game with the "C" line then the opposing team must start the game with their "C" line. Both teams will then rotate to their "A" lines for the next two minutes shift.
- G. In the Beginner, Mite, and Squirt divisions, on a delayed penalty or at the end of a game when the goaltender is pulled, he/she can be replaced:
 1. On the "A" line by a "B" or "C" liner.
 2. On the "B" line by any "C" liner, if there is no "C" liner on the bench then the replacement may be by the team's lowest rated "A" liner.
 3. On the "C" line by any "B" liner.
- H. In the Beginner, Mite, and Squirt divisions, penalties do not carry over among the lines. A penalized player must serve his/her penalty during his/her designated shift on the ice.
- I. The game will start after a three (3) minute warm up.
- J. The game will end at the previously appointed curfew time. This will be enforced by the timekeeper or the curfew clock, if available.
- K. Any changes to the rules of Article I must be submitted to and approved by the Board of Directors.

ARTICLE II - THE TEAMS (House League)

- A. Teams in all divisions, except the Midgets, may carry a maximum of 17 eligible players including goalkeepers. The Midget teams may carry a maximum of 20 eligible players. Select Team size restrictions are addressed elsewhere..
- B. Each team in the House league, below the Pee Wee division, will consist of an A, B, and C line. All players, including defensemen, must be rated as an A, B, or C line skater. All players shall be rated prior to league play. If in the judgement of the Division Director and Vice President House, there are not enough registered players to have three full lines, a two line (A, B) system may be used, with the approval of the Board of Directors.

ARTICLE III - THE PLAYERS (House League)

- A. The hockey program will be open to all age eligible youth hockey players under rules and regulations as set by the Town of West Seneca. The Town of West Seneca (or its delegate) will set the applicable fees for each season.
- B. Each Division will consist of USA Hockey age groups, subject to change if sufficient players are not registered.
- C. All players must be registered with USA Hockey and the New York State Amateur Hockey Association (NYSAHA) and are required to follow all rules set forth by these governing bodies.
- D. Players in all age divisions will play on only one (1) team in the West Seneca Youth Hockey Association, Inc. Players may participate on an Association All Star team or as an alternate with an Association Town team but are first responsible to his/her own house team when conflicts arise. The House coach must be notified and the player must receive his/her permission when missing a house team activity. Players registered on any other USA HOCKEY registered team, either House or Travel, in any other youth hockey organization, may participate in the program with the approval of the Board of Directors.
- E. Players with exceptional ability who are capable and desire to advance to the next higher division may do so upon approval by the Board of Directors. The player's parents or guardian must give their consent in writing to the Board of Directors. Once a player moves into a higher division, he/she must remain there for the duration of the season.
- F. Sickness or injury to a player:
 1. In cases of sickness or injury to a "C" player he/she must be replaced with the two lowest rated "B" players who are to be rotated throughout the game. This shall be reported to the official scorekeeper who shall be responsible for keeping track of the rotation throughout the game. When a team has two or more "C" line players absent due to sickness or injury and they are replaced with the lowest rated "B" line players, the opposing team has the option to substitute the team's lowest rated "B" line player onto their "C" line to balance the "C" line ability. A "C" line player must then move up to the "B" line and these designated players will remain that way for the entire game.
 2. If there is a sick or injured "B" player, a coach may play any "C" line player to replace the injured or sick "B" line player.
 3. If an "A" line player is sick or injured, a coach may rotate any "B" or "C" line player to replace the injured or sick "A" line player during the game.
 4. **In all cases of the above the coach must inform the opposing coach which option or options he is using before the game begins.** He/she then cannot change his plan during the game unless injury,

sickness, or ejection of a player during the game occurs. If this happens he\she must then communicate his\her change to the opposing coach before play resumes.

- G. Below the Pee Wee Division; if an A-B line system is used, as per Article II B, above, a different procedure would be used for substitutions.
 EXAMPLE: 52 players registered would result in four teams of 13 players each (12 skaters and 1 goalie). Each team would have 6 “A” players and 6 “B” players. During games, the players would be rotated so that a different player would sit out each shift. If a team was missing one player, then that line would play intact throughout the game. If a team was missing two “A” players, then the highest rated 'B' player would move to the 'A' line and both lines would play intact with five players throughout the game. If the 'B' line was missing two players, then the lowest rated “A” player would move down to the “B” line for the game and both lines would play intact.
- H. All players dressed and on the bench before the start of a game will be given equal ice time or as much time as the game permits.
- I. Below the Pee Wee Division; all players must have the following identification on their helmets:
1. “A” line players must have a red colored marker affixed to the front and rear of their helmet.
 2. “B” line players must have a yellow colored marker affixed to the front and rear of their helmet.
 3. “C” line players must have a green colored marker affixed to the front and rear of their helmet.
- J. Teams having more than one goaltender dressed and on the bench at the beginning of the game shall allow each to have equal ice time throughout the course of that game. This shall be voided in the case of injury to one of the goaltenders.
- K. The Midget division participates in a league composed of other organizations and as such shall follow the rules set forth with their league, provided they do not directly conflict with any Association, USA Hockey, NYSAHA, or Town of West Seneca rules or regulations. The League rules for this division shall be submitted to the Board for review prior to the beginning of each season.
- L. The Board of Directors must approve any changes to the rules under Article III.
- M. Other divisions that may have teams wishing to play games outside of the WSYHA program must to submit any request to the board and receive approval prior to engaging in such game.

ARTICLE IV - THE COACHES (House League)

- A. All coaches and assistant coaches, and managers must be registered with the West Seneca Youth Hockey Association, Inc.
- B. All coaches and assistant coaches, and managers must be in compliance with all rules and regulation set forth by USA Hockey and NYSAHA. These include, but are not limited to, completion of screening criteria and level appropriate coaching certification.

ARTICLE V - SELECTION OF PLAYERS (House League)

The selection of players for the various teams shall be in compliance with the West Seneca Youth Hockey Association's draft selection system as described below:

- A. All players in the program must be rated.

B. After all players in a division have been rated the coaches of the divisions will draft players for their team on a rotational basis. For each division below Pee Wee, all “A” players will be drafted first than all “B” players then all “C” players. The coaches will use a random draw to determine their selection position.

C. The following are the weighted points given to the various available picks:

Round 1	Pick 1	10 Points	Rounds 6 – 10	Pick 4	4 Points
Round 2	Pick 1	9 Points	Rounds 6 – 10	Pick 5	3 Points
Rounds 3 - 5	Pick 1	8 Points	Rounds 6 – 10	Pick 6	2 Points
Rounds 1 - 5	Pick 2	7 Points	Rounds 6 – 10	Pick 7	1 Point
Rounds 1 - 5	Pick 3	6 Points	Rounds 6 - 10	Pick 8	1 Point
Rounds 1 - 5	Pick 4	5 Points	Round 11	Pick 1	8 Points
Rounds 1 - 5	Pick 5	4 Points	Round 12	Pick 1	7 Points
Rounds 1 - 5	Pick 6	3 Points	Rounds 13 – 15	Pick 1	6 Points
Rounds 1 - 5	Pick 7	2 Points	Rounds 11 – 15	Pick 2	6 Points
Rounds 1 - 5	Pick 8	1 Point	Rounds 11 – 15	Pick 3	4 Points
Round 6	Pick 1	9 Points	Rounds 11 – 15	Pick 4	3 Points
Round 7	Pick 1	8 Points	Rounds 11 – 15	Pick 5	2 Points
Rounds 8 - 10	Pick 1	7 Points	Rounds 11 – 15	Pick 6	1 Point
Rounds 6 - 10	Pick 2	6 Points	Rounds 11 – 15	Pick 7	1 Point
Rounds 6 - 10	Pick 3	5 Points	Rounds 11 – 15	Pick 8	1 Point

Based on the above weighted points the following is the computed draft.

THREE TEAM DIVISION															
TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	3	2	1	3	2	1	3	2	1	3	2	1	3	2
B	2	1	3	2	1	3	2	1	3	2	1	3	2	1	3
C	3	2	1	3	2	1	3	2	1	3	2	1	3	2	1

Three team division distribution of picks by points: 1st pick = 93, 2nd pick = 93, 3rd pick = 93

FOUR TEAM DIVISION															
TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	4	3	2	1	4	3	2	1	4	3	2	4	1	2
B	2	3	4	1	2	3	4	1	2	3	4	1	3	2	1
C	3	2	1	4	3	2	1	4	3	2	1	4	2	3	4
D	4	1	2	3	4	1	2	3	4	1	2	3	1	4	3

Four team division distribution of pick by points: 1st pick = 85, 2nd pick = 85, 3rd pick = 84, 4th pick = 85

FIVE TEAM DIVISION

TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	5	4	3	2	5	4	1	3	2	3	2	4	1	5
B	2	4	3	5	1	4	3	2	4	1	5	1	3	2	4
C	3	2	5	1	4	3	5	3	1	4	1	4	5	3	2
D	4	3	1	2	5	2	1	4	2	5	2	5	1	4	3
E	5	1	2	4	3	1	2	5	4	3	4	3	2	5	1

Five team division distribution of picks by points:

1st pick = 77, 2nd pick = 76, 3rd pick = 76, 4th pick = 77, 5th pick = 78

SIX TEAM DIVISION

TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	6	5	4	3	2	3	6	1	5	3	2	1	6	5
B	2	5	4	3	2	4	6	1	4	3	2	1	6	5	4
C	3	4	6	2	1	6	5	4	3	2	1	6	5	2	3
D	4	3	2	1	6	5	4	3	2	1	6	5	4	3	2
E	5	2	1	6	5	3	1	2	5	6	5	4	3	4	1
F	6	1	3	5	4	1	2	5	6	4	4	3	2	1	6

Six team division distribution of picks by points:

1st pick = 69, 2nd pick = 69, 3rd pick = 69, 4th pick = 69, 5th pick = 68, 6th pick = 70

SEVEN TEAM DIVISION

TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	6	7	5	6	5	2	1	7	6	5	4	3	2	1
B	2	7	4	4	5	3	1	7	6	5	4	3	2	1	7
C	3	4	3	2	1	7	6	5	4	3	2	1	7	6	5
D	4	5	6	3	2	1	7	6	5	4	3	2	1	7	6
E	5	3	2	1	7	6	5	4	3	2	1	7	6	5	4
F	6	2	1	7	4	2	4	3	2	1	7	6	5	4	3
G	7	1	5	6	3	4	3	2	1	7	6	5	4	3	2

Seven team division distribution of picks by points:

1st pick = 61, 2nd pick = 61, 3rd pick = 63, 4th pick = 61, 5th = 62, 6th pick = 64, 7th pick = 62

EIGHT TEAM DIVISION															
TEAM	ROUND														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	1	7	8	6	4	6	3	1	8	6	5	4	3	2	4
B	2	8	3	3	5	3	1	7	7	5	4	3	7	1	7
C	3	6	4	4	1	8	7	5	5	3	2	1	4	6	5
D	5	5	7	1	2	1	8	6	6	4	3	2	8	7	8
E	4	4	5	2	8	7	6	4	4	2	1	8	1	8	6
F	6	3	2	8	7	2	5	3	3	1	8	7	6	5	1
G	7	2	1	7	3	5	4	2	2	8	5	6	5	4	3
H	8	1	6	5	6	4	2	8	1	7	6	5	2	3	2

Eight team division distribution of picks by points:

1st pick = 56, 2nd pick = 57, 3rd pick = 56, 4th pick = 56, 5th = 56, 6th pick = 56, 7th pick = 57, 8th pick = 57

- D. Only the head coaches (or their designee) shall take part in the draft selection process.
- E. A consensus shall be reached between the Director and the VP for House (with consultation from the coaches of the Division) in determining the number and type of players to be frozen within the drafting order. Once the frozen player is skipped, he/she is eligible to be drafted by one of the other coaches.
- F. The rating of players will be done by the coaches of the division being rated and a sufficient number of the designated officials to insure that a minimum of five raters are involved in the process. The highest and the lowest scores from these ratings shall be dropped. The remaining scores shall be averaged to decide the player's rating. In all cases of the above the Board of Directors (or their designee) shall determine the additional individuals to be used for the rating procedure.
- G. During each round players can only be selected from within a block of players that is comprised of the total number teams selecting. When the lowest rated player in a block has a rating equal to others below that block than all players having that same score can be considered for selection in that round. The player(s) not selected will then become part of the next selection block.
Example: in a six team division each round would consist of the top six rated players remaining in the draft.
- H. In the event that the loss of a player from a team becomes permanent, he/she shall be replaced by the next available player from the waiting list as determined by the rules and regulations of the Town of West Seneca. The player shall then be rated by the Division Director and the Vice-President House. He/she will be slotted accordingly and the other players on that team shall be repositioned. In the event that no waiting list exists the team involved shall play short, rearranging players to fill the void until such time as a player becomes available. If two or more players must be replaced on various teams in a division they shall be rated in the prescribed manner. After-such ratings the players shall be picked in accordance with the previously described selection system. The team having the next pick out of the teams needing players from the original or immediately preceding draft shall have the first pick and the others shall follow the prescribed order.
- I. For each division below that of Pee Wee, at an appropriate point of the season, as determined by the Director and the Vice-President House, each team in the division shall undergo a roster adjustment. This will allow the teams in the division to more appropriately align players to their level of skill.
- J. Any exceptions to the above can only be resolved by the Board of Directors (or their designee).

ARTICLE VI - SCHEDULES (House League)

- A. Games and playoffs will be scheduled by the Division Director with the concurrence of the Vice-President House.
- B. Each Division Director is responsible for submitting, in writing, the schedule, of games, to the Referee-in-Chief and the Vice-President House. The Directors shall be required to submit the first portion of the schedule, for a period of time as determined by the VP of House, prior to the start of the division’s first scheduled game. The VP House will also set a predetermined deadline for the Directors to submit the schedule for the remainder of their season.

ARTICLE VII – SELECT TEAM RULES (House League)

- A. The Select Hockey Program is an advanced house program that is used to develop house hockey players for the travel program. It is under the jurisdiction of the house program and as such is under the direct control of each Division Director and VP of House.
- B. Rules governing the operation of these teams are maintained in a set of Standing Rules that have been established and that are monitored by the Board of Directors of the Association.

ARTICLE VIII - GAME PERIODS & PENALTY (House League)

- A. The following are recommended Association game period time frames:

Beginner	3-10 minute running time
Mite	2 -10 minute and 1-12 minute stop time
Squirt	2 -10 minute and 1-12 minute stop time
Pee Wee	3-12 minute stop time
Bantam	3-12 minute stop time
Midget	3-15 minute stop time

- B. Recommended penalty times are as follow (in minutes):

Beginner.....	Minor - 1 1/2, Major - 3,	Misc. - 7
Mite	Minor - 1 1/2, Major - 3,	Misc. - 7
Squirt	Minor - 1 1/2, Major - 3,	Misc. - 7
Pee Wee	Minor - 2, Major - 5,	Misc. - 10
Bantam	Minor - 2, Major - 5,	Misc. - 10
Midget	Minor - 2, Major - 5,	Misc. - 10

ARTICLE IX - OFFICIAL SCORER & TIMEKEEPER (House League)

- A. Home team will be responsible for having individual(s) at every game to act as a timekeeper and scorekeeper. The Home Team shall also be responsible for checking to insure the referees are at the rink prior to game time and if none are present for contacting the Scheduler of Referees.
- B. In the divisions below that of Pee Wee, the timekeeper will be responsible to notify the benches of the line changes and will do so at the 2 minute mark or at the first stoppage of play after the 2 minute mark.
- C. The timekeeper will be responsible for signaling end of game curfews (with the assistance of the curfew clock when available).

ARTICLE X - WEST SENECA GAME RULES (House League)

- A. All rules established and published by the USA HOCKEY rulebook shall apply except as modified below.
- B. The West Seneca Referee Association will provide registered, qualified, USA HOCKEY referees. Two referees per game shall be provided. In the case of unforeseen circumstances one USA Hockey referee can serve as the official for the game. If no referees are available the two coaches involved in the game can appointment an agreed upon impartial third party to serve as the official for the game.
- C. Shooting against the boards, in the neutral zone, will not be allowed in the warm ups. If the nets require extensive repair, shooting will cease until such repairs are made.
- D. The home team will provide pucks (worthy of play) for each game.
- E. If any conflicting jerseys should arise between two teams the HOME TEAM shall remedy color conflict.
- F. Any malfunctions of the time clock shall be resolved between referees and coaches, as quickly as possible.
- G. Any corrections of goals or assists, on the score sheet, may be taken up at the conclusion of the game. This will reduce delay in playing time.
- H. All curfews will be stated to the timekeeper before each game, by the referee, and placed on the score sheet. When the curfew time is reached the curfew clock (when available) or the scoreboard buzzer will sound and shall terminate all play, when time does not permit the completion of game.

ARTICLE XI – REDRESS OF CONCERNS (House League)

- A. In the event that a coach shall have an issue that he/she feels needs resolution the following is the line of progression in pursuing its resolution:
 - a. Director of the Division
 - b. Vice-President of House
 - c. WSYHA Board of Directors

ARTICLE XIV - TOWN TEAM DIVISION

1. Affiliation

The Town Team Division of the West Seneca Youth Hockey Association, Inc. will belong to, and follow all rules and by-laws of the West Seneca Youth Hockey Association.

2. Restrictions

Established that, after House League drafts have been completed, NO player(s) may be removed from a House team, to be placed on a Town team roster, without the approval of the Board of Directors. However said player(s) may be borrowed as long as the games do not interfere with said player(s) House league games. NO player shall be called up without the permission of his house league coach and his parent or guardian.

3. Fundraising

A town team may run fundraisers each season (May 1 through April 30) to secure funds for excess team costs. Any town team wishing to run fundraisers must pay an annual fee to the Association. All requests must be submitted in writing to the Board of Directors for approval. The Board will consider no request until the annual fee is paid. The fee is set each year by the Board.

4. Uniforms

All players must wear equipment with the designated Town Team colors and approved Association jerseys and socks. Player name plates and sponsor plates are allowed. The Board of Directors must approve any other changes to the uniforms.

5. Ice Times

Any unused ice times issued to a team must be returned to the ice scheduler or traded to another Association team.

ARTICLE XV - COACHES RESPONSIBILITIES

1. To be at all games and practices or arrange for a qualified person to substitute.
2. To maintain the proper discipline and conduct of his/her players, assistant coaches and manager both on and off the ice.
3. To run a constructive, pre-planned practice.
4. To insure his/her team meets the skill level as set by the Town Team Vice President and/or his/her designee.
5. To encourage and initiate off ice instruction.
6. To instruct his/her players on the playing rules of hockey.
7. To insure that all team financial responsibilities remain fulfilled.
8. To be, by his/her actions and conduct, an example for his players.
9. To insure that his/her players wear proper and adequate equipment.
10. To maintain morale on the team and enforce discipline.
11. To strive to assign ice time in an equitable but not necessarily equal basis dependent upon game and competitive conditions.
12. To be at all Association general body meetings and division meetings as required or arrange for a qualified person to substitute.
13. To attain the team and individual goals as set forth in the hockey development program.
14. To abide by all Association by-laws and rules.
15. To maintain communication with parents and monitor their actions to assure that they maintain proper decorum.
16. To insure the timely submission of required team records to appropriate Association officials.

ASSISTANT COACHES RESPONSIBILITIES

1. To work in conjunction with the coach.
2. To be responsible for the same duties as the coach and act as his/her alter ego.
3. In the absence of the coach, to ensure the smooth running of the team by taking over all the responsibilities of the coach.

MANAGERS RESPONSIBILITIES

1. The distribution and collection of team equipment.
2. To maintain supplies and equipment as necessary for the smooth running of the team.
3. To keep accurate records and statistics.
4. Collection of team monies and maintaining an accurate accounting of these funds.
5. Accurate completion of score sheets and insuring their timely submission to their appropriate repository..
6. Informing media of team results as appropriate
7. The scheduling of practices and games and arrangements for out-of town games and tournaments.
8. Insuring that visiting teams have a dressing room and any other appropriate matters.
9. Scheduling of minor officials and requesting referees through the referee scheduler. If a game is canceled, calling the referee scheduler to cancel the referees in a timely manner.
10. To insure proper communication with players and parents regarding game and practice schedules and any other matters of importance.
11. Insuring the conduct of the players in coordination with the coach.
12. Being a liaison between the coaches and parents.
13. To be at all practices and games or obtain a responsible person to substitute for his/her duties.
14. To enforce all rules and policies of the team and the Association.
15. All other administrative duties pertaining to the team and to the Association.
16. In collaboration with the coach, for the timely submission of required team records to Association officials.