

**WEST SENECA ENVIRONMENTAL COMMISSION (WSEC) MEETING MINUTES**  
**Tuesday, March 24, 2015 at 7:00 PM**  
**Burchfield Nature & Art Center – 2001 Union Rd., West Seneca**

**I. CALL TO ORDER @ 7:00PM**

**II. ATTENDANCE**

Members: Evelyn Hicks (EH), Chair, Rick Rutkowski (RR), Vice-Chair, Joyce Mallette (JM), Jim Caruso (JC), Steve Kondrak (SK), Jack Oshei (JO), Lauren Masset (LM), Karl Spencer (KS), Jack Oshei (JO)

Associate Member: Mike Wass (MW)

Excused: Dave Monopolopolus

**III. ADMINISTRATIVE ACTIVITIES**

**1. Meeting Minutes – 2015**

a. WSEC February Meeting Minutes

JC motion to accept seconded by RR

AYES: ALL

QUESTION: NONE

NOES: NONE

*Motion Carried*

b. Water Quality Issues Subcommittee Meeting Minutes - March 2015

JC motions to accept seconded by EH

AYES: ALL

QUESTION: NONE

NOES: NONE

*Motion Carried*

**2. 2014 Annual Report -**

*After discussion...*

Some updates will be made and the final working draft will be approved during the April 2015 meeting – EH to e-mail draft Annual Report to members for review

**3. 2015 Budget - \$1,500.00**

EH ordering storm water medallions and plumbing material for the rain barrels.

**4. Correspondence** - Received & Filed - Letter from Chuck Godfrey (President) of Erie County Federation of Sportsmen's Clubs, Inc. regarding National Grid Gardenville Station Upgrade.

**5. Office** -Status Quo

#### **IV. WSEC MEMBER PROJECTS - UPDATES/DISCUSSION**

##### **1. Oxbow (2805 Clinton St.)**

EH reports groups are starting to inquire for service learning events. No events have been planned as of yet.

##### **2. 2735 Clinton St. - Status Quo**

##### **3. Subcommittee reports:**

###### Tree Issues Subcommittee

KS reports that he did receive the final draft from John Fenz (Town of West Seneca Attorney). The WSEC now needs to decide how to proceed what the next step should be. EH states that there should be another subcommittee meeting to discuss how to do the presentation for a Town Board work session and public hearing.

###### Creek Awareness Subcommittee

On 3/13, KS, EH presented the Creek Awareness slideshow to 350 sixth grade students at West Seneca West Senior High School

###### Water Quality Issues Subcommittee:

Meeting conducted on 3/9 – see attached meeting minutes

- Rain Barrels -Program to be headed by DM
- Municipal Rain Barrels – program to be headed by SK
- Storm Drain Medallions– program to be headed by JC
- Water Quality Issues slideshow – program to be headed by JO
- Illicit Discharges (Cazenovia Creek) – RR to follow up with NYSDEC re: 2<sup>nd</sup> round of sampling/analysis
- Canoe/Kayak launch site – Status Quo
- Other – Sent stormwater related activities to R. Henry (Clark Patterson Lee Engineering) for inclusion with 2014 Municipal Separate Storm Sewer System Annual Report. EH suggests in the future all items should be placed in front of the WSEC first. These items should also be placed on WSEC letterhead, dated and it should state it is from the WSEC.

##### **4. Library Display**

RR provided stormwater related materials (rain barrel/rain garden handouts, bookmarks, photos) for library display to LM, JM – additional can be obtained from Mary Rossi – ECDEP) - JM reports the West Seneca Library Display have been moved to the month of July due to a scheduling conflict. The Friends of the Library will help assist in outreach due to this conflict.

##### **5. Rails to Trails - Status Quo**

##### **6. Earth Day Clean Up - Reminder: April 25, 2015 from 10:00AM - 12:00PM**

Locations: Buffalo Creek at BNAC and Cazenovia Creek at Ridge & Orchard Park Rds.

**V. NEW TOWN DEVELOPMENT PROJECTS**

**1. Retail/Restaurant Bldg. - Southwestern Blvd./Leydecker Rd.**

On 3/2, JC, RR reviewed site plan, SEQR document - advised John Gullo (Town Code Enforcement Officer) that:

- lights that are to be installed along the northern edge of the parcel should be shielded as a courtesy to the adjacent residential properties;
- even though the site is less than 1 acre, the Town Stormwater Management Officer should inspect the property during construction activities to ensure that proper erosion controls are in place to ensure that stormwater runoff does not cause problems

**VI. Other Projects**

**1. W. Seneca Developmental Center - (1200 East & West Rd.) - Status Quo**

**2. National Grid – Gardenville Station Upgrade -**

*See correspondence section above*

After discussion the group believes that a good use of the mitigation money would be a bird and herpetological study as well as a small parking area & overlook.

**3. Harlem Rd. Bridge Reconstruction (bank stabilization)**

On 3/2, Sanjay Singh (NYSDOT) advised RR that he expects bank stabilization to be included in the bridge replacement plans, which are not expected to be completed until summer 2015 – RR will follow up at the appropriate time

**4. 2015 Projects**

- EH suggests establishing a Speakers Bureau. EH requests if you are interested in being a speaker to discuss a topic with the public to let the group know at the next meeting.
- JC offers to set up a tour of South towns Waste Water Plant. This will be discussed at our May meeting. Possible date June 23, 2015 at 6:00 PM.

**VII. ISSUES OF THE PUBLIC – None**

Motion to close @ 8:25 by RR, seconded by JC

AYES: ALL

QUESTION: NONE

NOES: NONE

*Motion Carried*

***The next meeting will be held Tuesday April 21, 2015 at 7:00PM***

WEST SENECA ENVIRONMENTAL COMMISSION  
WATER QUALITY ISSUES SUBCOMMITTEE MEETING MINUTES

Thursday, March 9, 2015 - 5:30 p.m.

Library, 1300 Union Rd., West Seneca

- I. CALL TO ORDER – 5:40 P.M.
- II. ATTENDANCE – Jim Caruso (JC), Rick Rutkowski (RR), Steve Kondrak (SK)
- III. Absent: Jack Oshei (JO), Dave Monopolus (DM)
- IV. 2015 PROJECTS - UPDATES/DISCUSSION
  1. Projects, suggested leaders for 2015:
    - Rain Barrel Giveaway - Dave M. – RR will provide DM with list of 6 persons who did not receive rain barrels (resulting from the August 2014 Night Out event), along with written protocols developed last year for the rain barrel program, and handout information which is to accompany each barrel give away – RR will arrange to procure hardware to fabricate rain barrels – DM to provide logistics for fabrication of rain barrels, distribution to residents
    - Powerpoint presentation – at the Oct 2014 meeting, Jack O. advised that he would like to develop a PPT presentation pertaining to water usage reduction in residential dwellings, and conduct workshops for residents
    - Storm Drain Medallions – Jim C. will identify Town streets on which to affix storm drain medallions – program to be conducted this summer, starting in June – RR will provide info to JC pertaining to the storm drain medallion program which was conducted in 2013 – also, he will ask WSEC members if they would like to participate in the program
    - Municipal Rain Barrels (Children’s Memorial Park, BNAC, Kiwanis Bldg.) – Steve K. will implement this program (set up in Spring, removal in Fall (for winter storage) - RR to provide contact persons, phone #'s for each location
    - Canoe/Kayak Launch – Rick R. will follow up with NYS DOT, NYS DEC personnel in an attempt to facilitate the installation of a canoe/kayak launch at the NYS DEC fishing site at 880 Harlem Rd.
    - Hi View Terrace - Illicit Discharges – Rick R. will follow up with NYS DEC as pertains to their second round of sampling and analysis
- V. OTHER
  1. Jim C. suggests a wastewater plant tour for WSEC members this summer (as a training event)
  2. Jim C. to ask Mike Wass to join our subcommittee

Meeting closed at 6:08 P.M.