

West Seneca Environmental Commission  
Monthly Meeting Minutes (Draft)  
June 26, 2012

The meeting was called to order by Evelyn Hicks, *Chair*, at 7:48 p.m. on Tuesday, June 26, 2012 at 97 Lexington Green.

Attending members: Paula Olma, Dave Monopolous, Rick Rutkowski, *Vice Chair*, Jack Oshei, and. Absent: George Rocky, Sheila Meegan, *Town Council Liaison*, Joyce Mallette (excused), Gary Oosterhoudt. Guests: Linda Emmi, Steve Kondrak, Mike Machnica.

#### ADMINISTRATIVE ACTIVITIES

1. (a) The Chair stated that this Item is tabled until all minutes are presented.  
(b) Supervisor's Office doesn't have finalized Meeting Minutes.  
(c) The Vice Chair stated that he requested that meeting minutes are recorded by a Town of West Seneca employee.
2. (a) The Vice Chair reported on behalf of Joyce Mallette a balance of \$463.05.  
(b) Budget issues existing w/Town of West Seneca discussed by the Chair.
3. (a) The Vice Chair stated that 2 pieces of correspondence were in office.  
(b) Internal correspondence sent by Chair to Vice Chair.
4. The Vice Chair reported that downspouts were connected to rain barrels.
5. The Chair stated that most members' tenures will conclude and that Supervisor's Office will manage membership applications.

#### WSEC PROJECTS

1. (a) The Vice Chair reported that Town Council accept EdBauer Construction.  
(b) Town of West Seneca Highway Dept. stated that 1 beaver was captured.
2. The Chair (a) submitted two Quality Assurance Report which were accepted by National Fish and Wildlife Association, (b) received permission to use Independent Contractor Contract, (c) received Statement of Work.  
(d) When Independent Contractor Contract is received, it will be sent to Mary Rossi.  
(e) Town of West Seneca Highway Dept. said barriers around property weren't safe.  
(f) Vice Chair suggested that signs are used.  
(g) The Chair designed signs to be used, and stated that signs will be made and installed by the Town of West Seneca.
3. Tabled.

4. No action.

5. No action.

6. (a) The Vice Chair reported that 62% of stencils are illegible. He suggested that prepared work be made available by members, online, mail, or literature (i.e. door-hangers, bookmarks).  
(b) The Chair will ask if money is available in Town of West Seneca budget for materials.

#### TOWN DEVELOPMENT PROJECTS

1. The Vice Chair reported that (a) Sal Calandra at NYSDEC (i) completed petroleum removal at site, (ii) Kevin Hintz at NYSDEC stated that ash piles removed and landfill on premises requires further investigation and remediation, and (b) cemetery not likely for site.

2. The Vice Chair stated (a) that Young Development information is in office filing cabinet (b) that Environmental Assessment was poorly done.  
(b) The Chair wrote letter to Code Enforcement Officer with comments on Assessment.

#### FUTURE PROJECTS

1. National Night Out confirmed for August 7. On the Chair's request, the Vice Chair will inquire with ECDEP to get Mary Rossi to participate.

The Chair, seconded by Dave Monopololous, moved that the meeting be adjourned. Motion carried. Meeting adjourned at 8:38 p.m.

Next meeting scheduled for July 24, 2012 at Burchfield Nature and Art Center.

Meeting adjourned at 8:37 p.m.