



ENGINEERING
DEPARTMENT

TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

12/10/14

Honorable Town Board
Town of West Seneca

Re: Winter Intern/Basement Inspections

Honorable Board Members,

We are requesting the hiring of Joseph P. Clifford as part-time winter help for the Engineering Department at a rate of \$11.00. Funding for this position is available in budget line 1.1440.0149, this as of this date has a balance of \$2,150.00.

Mr. Clifford will be utilized by the Engineering Department to continue inspecting basements throughout the Town for improper sanitary sewer connections. Joe has experience in doing basement inspections, as he was the Engineering Department summer help in 2014.

Joe is a college student, who will be on winter break, and will available to work for the Engineering Department from 12/22/14 – 1/9/15.

Please feel free to contact me if you have any questions.

Sincerely,

Steven R. Tanner

Steven R. Tanner, P.E. *KB for*

Town Engineer

