

6-A MINUTES TO BE APPROVED

- Motion by Supervisor Meegan, seconded by Councilman Hart, to approve Minutes #2013-05 of February 27, 2013.

Ayes: All

Noes: None

Motion Carried

6-B COMMUNICATIONS

1. Supervisor Meegan re 2013 Annual Kiwanis Craft Show

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to approve the request of the West Seneca Kiwanis Club for use of the land surrounding the Town Hall and Veterans Memorial Park to hold their annual Craft Show on July 12 - 14, 2013.

Ayes: All

Noes: None

Motion Carried

2. Supervisor Meegan re Title correction for Director of Recreation II

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to correct the minutes of the February 4, 2013 Town Board meeting to read: kindly appoint Craig Kroll as Director of Recreation II part-time seasonal at a rate of \$20/HR effective February 5, 2013 – April 9, 2013 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Supervisor Meegan stated Mr. Kroll will be part-time seasonal for nine weeks to help with the workload.

Ayes: All

Noes: None

Motion Carried

3. Supervisor Meegan re Creation of Court Clerk position

Motion by Supervisor Meegan, seconded by Councilman Hart, to create the position of Court Clerk and further authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Councilman Rusinski questioned if this was a title change.

Supervisor Meegan responded this was a title change that now puts the job duties under the correct title.

Ayes: All

Noes: None

Motion Carried

6-B COMMUNICATIONS

4. Supervisor Meegan re Title change for Linda Stefaniak as Court Clerk

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate Linda Stefaniak as Clerk to the Town Justice and appoint Linda Stefaniak to the position of Court Clerk, effective March 5, 2013, noting that this title will be filling the Senior Clerk Typist position which is currently vacant due to retirement and further note this is a lateral move and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

5. Supervisor Meegan re Salary change for Mary Josefiak

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate Mary Josefiak as Senior Recreation Therapist of Senior Services, Recreation and Youth and appoint Mary Josefiak to the position of Senior Recreation Therapist of Senior Services effective March 3, 2013 at an annual salary of \$59,631 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Councilman Hart stated this was a correction required by civil service and the salary is based on the collective bargaining agreement and Mrs. Josefiak's years of service.

Ayes: All Noes: None Motion Carried

6. Supervisor Meegan re Pay rate change for part-time clerk Marcia Turner

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the rate of pay for part-time clerk Marcia Turner to \$11/HR effective March 4, 2013 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Councilman Hart stated this is a budgeted increase for a part-time clerk in the Assessor's office.

Ayes: All Noes: None Motion Carried

7. Supervisor Meegan re Status change for Marleah Martinez to part-time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of Marleah Martinez from part-time to part-time seasonal effective February 6, 2013 – June 19, 2013 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

6-B COMMUNICATIONS

7. (continued)

On the question, Councilman Hart stated Ms. Martinez is working in many different areas in town so extra hours are necessary.

Ayes: All

Noes: None

Motion Carried

8. Supervisor Meegan re
Equipment purchase

Motion by Supervisor Meegan, seconded by Councilman Hart, to authorize the Supervisor to sign and submit equipment orders for the purchase of copy machines and equipment through WNY Imaging under NYS contract pricing for the Highway Department (\$5,599), Town Courts (\$2,222) and Police Department (\$5,434) per attached documentation.

Ayes: All

Noes: None

Motion Carried
APPENDICES

9. Town Engineer re Efficiency
grant for water district
consolidation

Motion by Supervisor Meegan, seconded by Councilman Hart, to authorize the Town of West Seneca Grant Consultant to prepare and submit an implementation grant application under the Local Government Efficiency Program to consolidate and transfer ownership of the Town of West Seneca water districts to the Erie County Water Authority, subject to permissive referendum.

On the question, Councilman Hart stated this will be subject to permissive referendum in each water district and questioned if an overlay district vote is different.

Town Engineer Steven Tanner stated the reason for doing this is the legacy costs and how they are distributed among people in each district. This will create a larger geographical area where the per person rate for future improvements within the district will be much less. An overlay district would still be subject to permissive referendum based on the water districts as a whole vs. individual districts. The town is currently in negotiations with the Erie County Water Authority since an updated list of projects has increased the overall cost.

Ayes: All

Noes: None

Motion Carried

6-B COMMUNICATIONS

14. Highway Supt. Re Budgetary amendment requests
- Motion by Supervisor Meegan, seconded by Councilman Hart, to approve budget amendments increasing appropriation line 002.5110.0200 (Equipment) in the amount of \$5,599 source of funding from Highway Unreserved Fund Balance; appropriation line 001.7110.0202 (Building & Grounds Equipment Reserves) in the amount of \$122,000 source of funding from the 2013 Capital Plan (\$70,000) & 2012 Capital Plan (\$52,000); create line 001.3410.0202 Electric Equipment Reserves in the amount of \$110,000 for a bucket truck included in the 5 year plan, source of funding from the General Reserve Fund; and increase appropriation line 002.5130.0202 (Highway Equipment Reserves) in the amount of \$531,000 from the 2013 Capital Plan(\$455,000) & 2012 Capital Plan (\$76,000) source of funding is the Highway Reserve Fund.

On the question, Councilman Hart stated that money has been set aside in the Highway Reserve fund and to legally spend it a budget line must be created. Money will be moved from the reserves into the operating fund to pay for equipment.

Ayes: All

Noes: None

Motion Carried

15. Chief Gehen re Attendance of Captains Sporysz & Shea at Law Enforcement Training Conference
- Motion by Supervisor Meegan, seconded by Councilman Rusinski, to authorize Captains Robert Sporysz & Patrick Shea to attend the International Law Enforcement Educators & Trainers Association training conference April 15 – 19, 2013 in Wheeling, Illinois at a total cost not to exceed \$2,982 and noting that sufficient funds are available in the police training course line item #1.3120.0459.

On the question, Councilman Hart questioned the type of training.

Chief Gehen responded there are a number of different courses provided at this seminar. Captain Sporysz is in charge of the overall training and both captains are certified trainers who select courses and bring information back to the department.

Ayes: All

Noes: None

Motion Carried

16. Chief Gehen re Attendance of Officers Deppeler & Cosgrove at NY Tactical Training Conference
- Motion by Supervisor Meegan, seconded by Councilman Rusinski, to authorize Officers Robert Deppeler and Brian Cosgrove to attend the 2013 New York Tactical Training Conference, April 23 – 25, 2013 in Verona, NY at a total cost not to exceed \$1,506.98, noting that sufficient funds are available in the police training course line item #1.3120.0459.

6-B COMMUNICATIONS

16. (continued)

On the question, Councilman Hart questioned what tactical training involved.

Chief Gehen responded that Officers Deppeler and Cosgrove are part of the recently formed crisis negotiation team. This training will give them additional skills to continue with the negotiation processes along with field operations training involving the successful resolution to critical incidents.

Ayes: All

Noes: None

Motion Carried

17. Chief Gehen re Status change for part-time Public Safety Dispatcher Richard Miller

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to change the status of part-time Public Safety Dispatcher Richard Miller to part-time seasonal effective February 1 - 28, 2013 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

18. Chief Gehen re Bid award for purchase of five police vehicles

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to award the bid for purchase of five Ford all wheel drive Interceptor police vehicles to Delacy Ford, 3061 Transit Road, Elma, at their low bid of \$101,435 including trade-ins.

Ayes: All

Noes: None

Motion Carried

19. Chief Gehen re Petty cash increase

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to increase the petty cash fund for the Police Department from \$250 to \$500.

On the question, Councilman Hart questioned if \$500 is enough.

Chief Gehen felt that \$500 is adequate based on a monthly average from the past year for replenishing the petty cash fund.

Ayes: All

Noes: None

Motion Carried

6-B COMMUNICATIONS

20. Chief Gehen re Purchase requiring Town Board approval

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to authorize the following computer purchases from SynchroNet Industries, 3654 Clinton Street, at a total cost of \$6644 off NYS Contract #PT64150 and #PT63224, noting that this purchase is funded through the Police Department's Federal Asset Forfeiture Seizure Acct. #4.4.T72.

Ayes: All Noes: None Motion Carried

21. Chief Gehen re Budgetary amendment request

Motion by Supervisor Meegan, seconded by Councilman Hart, to increase Various Police Equipment (copiers) appropriation line #001.3120.0210 in the amount of \$5434 with the source of funding from Trust & Agency T-71 Police Facility Expansion.

On the question, Councilman Hart questioned if this was donated money given by citizens.

Chief Gehen responded this is citizen donations and approximately \$23,000 was initially donated with \$17,500 remaining. A plaque acknowledging the 804 donors is being considered.

Ayes: All Noes: None Motion Carried

22. Code Enforcement Officer re Revised fee schedule

Motion by Supervisor Meegan, seconded by Councilman Hart, to adopt the attached revised fee schedule for the Code Enforcement Office.

On the question, Councilman Rusinski requested this item be tabled until the next meeting since he did not have time to review it and compare the revised fees to the current fees.

Councilman Hart questioned the fees for one and two family homes and if the .25 is per square foot.

Code Enforcement Officer John Gullo responded that it is .25 per square foot and further noted that current fees were previously provided to board members for comparison.

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to table this item.

Ayes: All Noes: None Motion Carried

6-B COMMUNICATIONS

23. Code Enforcement Officer re Electronic message board at 3146 Transit Road Motion by Supervisor Meegan, seconded by Councilman Hart, to approve an electronic message board at 3146 Transit Road.

On the question, Councilman Hart commented on the size of the sign and questioned if it will have any impact on surrounding houses.

Code Enforcement Officer John Gullo did not see a problem with this sign since there are no houses in this area of Transit Road.

Ayes: All Noes: None Motion Carried

24. Town Justices re Budgetary transfer request Motion by Supervisor Meegan, seconded by Councilman Hart, to approve a budgetary transfer request of \$2222 from Supplies Acct. #1.1670.0400 to Equipment Acct. #1.1110.0200 for the Town Justice Department.

Ayes: All Noes: None Motion Carried

25. Town Clerk re Budgetary amendment request Motion by Supervisor Meegan, seconded by Councilman Hart, to authorize the Town Board to amend the adopted 2013 General Fund budget with an \$11,622 increase to Revenue Acct. #001.0001.3060 and a \$9,892 increase to Records Management Acct. #001.1410.0442.3333 and \$1,730 increase to PT Clerical Acct. #001.1410.0139.3333.

On the question, Councilman Hart questioned if this was a grant.

Town Clerk Jacqueline Felser responded that this will amend the budget to include the recent archives grant that was received.

Ayes: All Noes: None Motion Carried

26. Chief Gehen re Attendance of Lieutenants Dave Szmania & Edward Baker at the annual Empire State Law Enforcement Traffic Safety Conference Motion by Councilman Rusinski, seconded by Councilman Hart, to authorize Lieutenants Dave Szmania and Edward Baker to attend the annual Empire State Law Enforcement Traffic Safety Conference, April 18 & 19, 2013 in Rochester, NY at a total cost not to exceed \$509.76, noting that sufficient funds are available in the police training course line item #1.3120.0459.

Ayes: All Noes: None Motion Carried

6-B COMMUNICATIONS

27. Chief Gehen re Purchase requiring Town Board approval
- Motion by Councilman Rusinski, seconded by Councilman Hart, to authorize the purchase of five (5) Setina XL-XTRA legroom patrol vehicle partitions and five (5) vertical gun racks from Daryll's Car and Audio, 2350 Union Road, at a total cost of \$7,125 including shipping and installation, noting that this purchase is funded through the Police Department's Equipment Acct. #01.3120.0210.

On the question, Councilman Hart requested an explanation on this purchase.

Chief Gehen responded the partitions and gun racks are necessary since the new police vehicles are Ford Interceptors rather than Crown Victoria's. Certain pieces of equipment will not fit in the Interceptor so cages are being replaced as well as gun racks.

Ayes: All

Noes: None

Motion Carried

28. Chief Gehen re Purchase requiring Town Board approval
- Motion by Councilman Rusinski, seconded by Councilman Hart, to authorize payment of \$5,273.24 to FM Communications, Inc. for replacement of radios and equipment, noting that this purchase is funded through the Police Department's Equipment Acct. #01.3120.0210.

On the question, Councilman Hart requested clarification on this purchase.

Chief Gehen responded that radios and console equipment have been replaced to meet federal standards and FCC mandates.

Ayes: All

Noes: None

Motion Carried

29. Supervisor Meegan re Bid award for Concession stand at soccer complex
- Motion by Supervisor Meegan, seconded by Councilman Hart, to award the bid for providing a concession stand at the Town of West Seneca Soccer Complex to 7K Unlimited, Inc., 39 Sawgrass Court, Hamburg, NY at their low bid of \$350/monthly.

Ayes: All

Noes: None

Motion Carried

30. Supervisor Meegan re Bid for concession stand at softball complex at Sunshine Park
- Motion by Supervisor Meegan, seconded by Councilman Hart, to reject all bids for providing a concession stand at the softball complex at Sunshine Park.

6-B COMMUNICATIONS

30. (continued)

On the question, Town Attorney Shawn Martin stated that further discussions will continue concerning issues raised by the girl's softball teams and the previous Town Board resolution requiring anyone operating on town property to have valid insurance and a contract with the town.

Ayes: All

Noes: None

Motion Carried

31. Councilman Rusinski re
Public Hearing for proposed
Local Law 2013-03 -
Modification to Chapter 115
Vehicles and Traffic

Motion by Councilman Rusinski, seconded by Supervisor Meegan, to schedule a public hearing for April 15, 2013 at 7:00 P.M. to consider proposed Local Law 2013-03; Modification to Chapter 115 Vehicles and Traffic.

On the question, Town Attorney Shawn Martin stated the modification involves no parking on the north side of Seneca Street beginning at the western most point of the Senior Citizens Center located at 4620 Seneca Street and going east a distance of 200 feet.

Ayes: All

Noes: None

Motion Carried

6-C REPORTS

- Jacqueline A. Felser, Town Clerk's report for January 2013 received and filed.
- John Gullo, Code Enforcement Officer's report & plumbing report for January 2013 received and filed.

6-D WARRANT

Motion by Supervisor Meegan, seconded by Councilman Hart, to approve the vouchers submitted for audit, chargeable to the respective funds as follows:

General Fund - \$10,996.87; Highway Fund - \$0.00; Special Districts - \$1,185.89 (voucher #'s 77487 - 77522); Trust & Agency Fund - \$0.00; Capital Fund - \$1,339.50 (voucher #'s 77340 - 77342)

Ayes: All

Noes: None

Motion Carried

ISSUES OF THE PUBLIC

STATUS OF AMERICORPS PAYMENTS

Amy Carpenter questioned the status of the AmeriCorps payments.

Finance Director Laura Landers responded the last payment received was on February 7th.

STATUS OF SCHOOL STREET PROPERTY

Amy Carpenter questioned if there was any resolution on the School Street property.

Town Attorney Shawn Martin responded there has been no resolution on the School Street property. The town is currently working on this as part of a larger negotiation.

SENIOR RECREATION THERAPIST OF SENIOR SERVICES

Amy Carpenter referred to a previous Town Board motion removing Mary Josefiak from the union and the current motion for her salary change and questioned if she is still a member of the union and eligible for overtime.

Councilman Rusinski stated the previous motion for Mrs. Josefiak's removal from the union was premature and the motion at this meeting overrides that motion.

Councilman Hart stated as a union employee Mrs. Josefiak is eligible for overtime.

STREET LIGHTING REPLACEMENT

Amy Carpenter referred to JW Danforth's recommendations regarding new energy efficient street lighting and questioned if there were specs for street lighting fixtures in new developments.

Town Engineer Steven Tanner responded that currently they do not have specs for street lighting in new developments but they will take that suggestion under advisement.

ZONING BOARD MEETING

Amy Carpenter stated she had attended a Zoning Board meeting where it was implied a private citizen is responsible for contacting the town when it is time to renew a variance such as raising chickens. She feels the town should track this information and contact the resident.

Town Clerk Jacqueline Felser responded that this information is tracked in her office.

ISSUES OF THE PUBLIC

ANIMAL SHELTER

Michael Lowe questioned how many hours per day an individual is at the animal shelter.

Highway Supt. Matthew English responded an employee is available Monday - Friday 7 AM – 3:30 PM and 7 AM – 9 AM on weekends. Cages are cleaned and animals are cared for on a daily basis.

Mr. Lowe questioned the process for adopting a dog and if the town has ever reached out to local rescue groups.

Mr. English responded that dogs are kept at the animal shelter for five days. If they are unclaimed, attempts are made for adoption prior to a dog being taken to the SPCA in Erie or Niagara County. The town has also contacted local rescue groups in the past.

Mr. Lowe questioned why adoptable dogs are no longer listed on the town's website.

Town Clerk Jacqueline Felser responded that dogs have not been posted on the website since the dog control department was downsized.

Mr. Lowe questioned if volunteers could post this information.

Mr. English suggested Mr. Lowe provide him with his phone number and he will contact him regarding working together to post available dogs on the town's website.

OPEN DITCH MAINTENANCE

Beverly Leising referred to previous discussions regarding the town proposing to maintain detention ponds in new developments and questioned what happens to water in open ditches.

Town Engineer Steven Tanner responded that roadside swales and catch basins are under the jurisdiction of the town, county or state depending on location.

Mrs. Leising was concerned about standing water and West Nile Virus and questioned if the ditches are treated, specifically referring to a section of Center Road.

Highway Supt. Matthew English stated that Center Road ditches are maintained by the Erie County Highway Department.

County Legislator Joseph Lorigo was present at the meeting and stated he will check with Erie County Highway Department with regard to treating the standing water.

ISSUES OF THE PUBLIC

WATER DISTRICT CONSOLIDATION

Bill Hanley questioned why the grant for consolidation of water districts does not include water district #5.

Town Engineer Steven Tanner responded that West Seneca does not have a #5 water district.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

VEHICLE REPLACEMENTS

Code Enforcement Officer John Gullo stated his department is in need of vehicle replacements and would like to be considered if the town puts up a bond for purchase of equipment.

SENECA STREET PARKING

Chief Gehen thanked Legislator Joseph Lorigo for his efforts regarding the Seneca Street parking situation.

CRIME REDUCTION

Chief Gehen stated he received preliminary numbers from the Erie County Crime Analysis Center and there was a 9.27 percent reduction in Part I Index Crimes reported for the town in 2012.

GIS SYSTEM

Town Engineer Steven Tanner stated there is unencumbered money he would like to use to purchase computer equipment and finance the hiring of an intern for the summer to collect GIS data. He has been in contact with UB to find a West Seneca resident in their engineering program to do the work.

ARCHITECTURAL REVIEW COMMISSION

Councilman Hart questioned the status of the Architectural Review Commission.

Code Enforcement Officer John Gullo stated he will meet with Town Attorney Shawn Martin in the next few days to discuss any language changes.

Mr. Martin stated it typically takes one month to adopt the local law considering scheduling and proper publication.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

ELEMENTARY STUDENT RECOGNIZED

Councilman Rusinski recognized Jacob Wohlfeil, a 9 year old Potter Road elementary student who was featured on Channel 2 News for organizing a successful toy drive for victims of Hurricane Sandy. Currently Jacob is working locally to procure personal care items for Buffalo's Response to Love Center.

GARBAGE TOTES

Supervisor Meegan stated the garbage totes were discussed at a work session earlier this date and discussions will continue at the next work session on the local law and cost factor.

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 8:00 P.M.

Ayes: All

Noes: None

Motion Carried

JACQUELINE A FELSER, TOWN CLERK

Town of West Seneca – Copiers

- **Highway Department** will purchase a new copier at \$5,599.00 using the Highway Unreserved fund balance.
 - TA-3050ci will eliminate the need for excessive desktop printers and separate faxing machines which all require different toner cartridges, resulting in savings of about \$500.00 a month.
 - Two (2) fax lines – necessary for Dina to receive confidential faxes to her e-mail.
 - Color printing, coping, and scanning.
 - 175 sheet dual scan processor, extremely efficient for the amount of scanning necessary with the paperless voucher system.
 - 1,000 sheet finisher/stapler.

- **Justice Courts** will receive the copier that is currently located in the Highway Department. WNY Imaging will move and install this unit at no charge. Additional features will be added to this copier for \$2,222.00 from the General Fund Supplies line, using the savings that would be spent on toner and ink cartridges.
 - TA-5500i (from Highway) will eliminate the need for desktop printers which all require different toner cartridges, resulting in savings of about \$500.00 a month.
 - 175 sheet dual scan processor, extremely efficient for the amount of scanning necessary with the paperless voucher system.
 - Fax board, monochrome printing, copying, and color scanning.
 - 4,000 sheet finisher/stapler
 - 7 bin mailbox, designating each clerk to their own mail tray to print to.

- **Police Dispatch** will receive the copier that is currently located in the Justice Courts. Dispatch currently prints approximately 4,800 sheets a month and needs a higher volume unit while keeping the ability to fax. TASKalfa 300i from the Justice Court office will provide the volume capabilities and reduce the cost per print. WNY Imaging will move and install this unit at no charge.

- **Police Records** will receive the printer/fax machine that is currently located in the Police Dispatch office. Police Records needs the ability to fax and the FS-1128 from Dispatch will give them this capability. Police Records will also keep their current printer, TASKalfa 300i, to handle printing volumes. WNY Imaging will move and install this unit at no charge.

- **Detective Bureau** will purchase a new copier at \$5,434.00 using Trust and Agency T-71 Police Facility Expansion.
 - TA-3050ci will eliminate the need for excessive desktop printers and separate faxing machines which all require different toner cartridges, resulting in savings of about \$500.00 a month.
 - Fax line, color printing, coping, and scanning with 175 sheet dual scan processor.

EQUIPMENT ORDER



Customer Name: Town of West Seneca - Highway Dept Telephone: 716.674.4850

Billing Address: 20001 Union Road West Seneca NY 14224
(Street) (City) (State) (Zip)

Installation Address: 39 South Ave West Seneca NY 14224
(Street) (City) (State) (Zip)

EQUIPMENT/SUPPLIES	QTY.	UNIT PRICE	TOTAL PRICE
TA-3050ci	1	\$4,040.00	\$4,040.00
Fax board	2	\$347.00	\$694.00
DSDP	1	\$865.00	\$865.00
1000 sheet finisher	1	\$0.00	\$0.00
Dual 1,500 sheet paper trays	1	\$0.00	\$0.00

COMMENTS:
 NY Contracy Pricing PT62363

This agreement specifically incorporates all warranties described in the attached "Customer Guarantees" for both direct purchase and lease transaction utilizing WNY Imaging System's approved financial entities. Additionally this equipment order can be cancelled by wither party prior to delivery of the product.	Total	\$5,599.00
	Tax %	
	Total Price	\$5,599.00
	Delivery	
	Less: Deposit	
Balance Due	\$5,599.00	

SERVICE AGREEMENT

- SUPPLY/SERVICE MONTHLY ANNUAL
 MAINTENANCE ONLY QUARTERLY ALL FAX MACHINES MAINTENANCE ONLY

Prompt and efficient service covered by this Agreement includes all parts, labor, and black-toner with supply/service agreements. Additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement.

MODEL(S)	SERIAL NUMBERS	STARTING METER READING(S)	STARTING DATE(S)
TA-3050ci			

MODEL(S)	PRICE:	COPY ALLOWANCE INCLUDED:	PRICE PER COPY ABOVE ALLOWANCE
	<input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	<input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	
TA-3050ci	\$70.00	B: 7000	0.01
		C: 0	0.069

The service agreement will not become effective until approved by WNYIS's Service Contract Administrator

TRADE-IN/LEASE RETURN

 WNYIS's Service contract Administrator Signature / Date

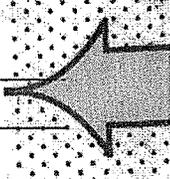
Customer understands and agrees that WNYIS will dispose of any trade-in or return leased equipment, associated with this purchase, as determined appropriate by WNYIS's Operations personnel. In the event the customer exercises any of the money-back or return options, the customer understands that their trade-in or leased equipment will not be returned.

Sales Rep Name Kara Rennie

Customer Signature _____

Order Date _____

Customer Name _____



EQUIPMENT ORDER



Customer Name: Town of West Seneca - Town Courts Telephone: _____

Billing Address: 20001 Union Road West Seneca NY 14224
 (Street) (City) (State) (Zip)

Installation Address: 1250 Union Road West Seneca NY 14224
 (Street) (City) (State) (Zip)

EQUIPMENT/SUPPLIES	QTY.	UNIT PRICE	TOTAL PRICE
TA-5500i	1	\$0.00	\$0.00
Fax board	1	\$0.00	\$0.00
DSDP	1	\$0.00	\$0.00
Stand	1	\$182.00	\$182.00
4000 sheet finisher + Attachment kit	1	\$1,462.00	\$1,462.00
Mail Bin	1	\$578.00	\$578.00
COMMENTS:			
NY Conracy Pricing PT62363			
This agreement specifically incorporates all warranties described in the attached "Customer Guarantees" for both direct purchase and lease transaction utilizing WNY Imaging System's approved financial entities. Additionally this equipment order can be cancelled by wither party prior to delivery of the product.			Total
			Tax %
			Total Price
			Delivery
			Less: Deposit
			Balance Due
			\$2,222.00
			\$2,222.00

SERVICE AGREEMENT

- SUPPLY/SERVICE MONTHLY ANNUAL
 MAINTENANCE ONLY QUARTERLY ALL FAX MACHINES MAINTENANCE ONLY

Prompt and efficient service covered by this Agreement includes all parts, labor, and black-toner with supply/service agreements. Additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement.

MODEL(S)	SERIAL NUMBERS	STARTING METER READING(S)	STARTING DATE(S)
TA-5500i	N3X1500246		

MODEL(S)	PRICE: x MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	COPY ALLOWANCE INCLUDED: x MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	PRICE PER COPY ABOVE ALLOWANCE
TA-5500i	\$40.00	5,000	0.008

The service agreement will not become effective until approved by WNYIS's Service Contract Administrator

TRADE-IN/LEASE RETURN

 WNYIS's Service contract Administrator Signature / Date

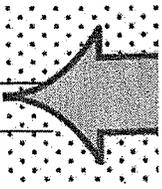
Customer understands and agrees that WNYIS will dispose of any trade-in or return leased equipment, associated with this purchase, as determined appropriate by WNYIS's Operations personnel. In the event the customer exercises any of the money-back or return options, the customer understands that their trade-in or leased equipment will not be returned.

Sales Rep Name Kara Rennie

Customer Signature _____

Order Date _____

Customer Name _____



EQUIPMENT ORDER



Customer Name: Town of West Seneca - Police | Detective Agency Telephone: _____

Billing Address: 20001 Union Road West Seneca NY 14224
 (Street) (City) (State) (Zip)

Installation Address: 1250 Union Road West Seneca NY 14224
 (Street) (City) (State) (Zip)

EQUIPMENT/SUPPLIES	QTY.	UNIT PRICE	TOTAL PRICE
TA-3050ci	1	\$4,040.00	\$4,040.00
Fax board	1	\$347.00	\$347.00
DSDP	1	\$865.00	\$865.00
Stand	1	\$182.00	\$182.00

COMMENTS:
 NY Contracy Pricing PT62363

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	Tax %	
	Total Price	\$5,434.00
	Delivery	
	Less: Deposit	
Balance Due	\$5,434.00	

SERVICE AGREEMENT

- SUPPLY/SERVICE MONTHLY ANNUAL
 MAINTENANCE ONLY QUARTERLY ALL FAX MACHINES MAINTENANCE ONLY

Prompt and efficient service covered by this Agreement includes all parts, labor, and black-toner with supply/service agreements. Additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement.

MODEL(S)	SERIAL NUMBERS	STARTING METER READING(S)	STARTING DATE(S)
TA-3050ci			

MODEL(S)	PRICE: <input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	COPY ALLOWANCE INCLUDED: <input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> ANNUAL	PRICE PER COPY ABOVE ALLOWANCE
TA-3050ci	\$70.00	BW: 7000 C: 0	0.01 0.069

The service agreement will not become effective until approved by WNYIS's Service Contract Administrator.

TRADE-IN/LEASE RETURN

 WNYIS's Service contract Administrator Signature / Date

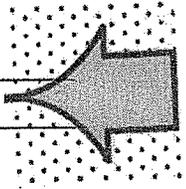
Customer understands and agrees that WNYIS will dispose of any trade-in or return leased equipment, associated with this purchase, as determined appropriate by WNYIS's Operations personnel. In the event the customer exercises any of the money-back or return options, the customer understands that their trade-in or leased equipment will not be returned.

Sales Rep Name Kara Rennie

Customer Signature _____

Order Date _____

Customer Name _____



**Town of West Seneca
Budgetary Transfer Request**

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approved at your next Town Board meeting.

From:

Account Number	Description	Amount
003.8303.1443	WD#3 repairs and maintenance	\$ 34.21

To:

Account Number	Description	Amount
003.8303.1450	WD#3 legal and prof serv	\$ 34.21

Justification:

To make up for 2012 shortages in the accounts being transferred to


DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department

INITIAL

2/27/13
DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE

MAR 04 2013
11.

**Town of West Seneca
Budgetary Transfer Request**

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approved at your next Town Board meeting.

From:

Account Number	Description	Amount
003.8104.1441	SS#4 Major Repairs	\$ 44.94 ✓
003.8106.0513	SS#6 Operation of Disposal Pla	\$ 26,184.61 ✓
003.8112.0515	SS#12 Operation of Lift Station	\$ 434.91 ✓
003.8113.0598	SS#13 Operation of Union Rd	\$ 943.97 ✓
003.8114.1441	SS#14 Major Repairs	\$ 461.95 ✓
003.8120.1441	SS#20 Major Repairs	\$ 182.08 ✓

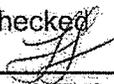
To:

Account Number	Description	Amount
003.8104.1464	SS#4 Erie County Chargebacks	\$ 44.94
003.8106.0599	SS#6 rent to ECSD#4	\$ 26,184.61
003.8112.1491	SS#12 rent to SD#3	\$ 434.91
003.8113.1464	SS#13 Erie County Chargeback	\$ 943.97
003.8114.1488	SS#14 Rent to SS#13	\$ 461.95
003.8120.0515	SS#30 Operation of Lift Station	\$ 182.08

Justification:

To make up for 2012 shortages in the accounts being transferred to


DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department  2/21/13
INITIAL DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE

**Town of West Seneca
Budgetary Transfer Request**

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approved at your next Town Board meeting.

From:

Account Number	Description	Amount
003.5260.1421	EL#10 Carmelite Drive Electrici	\$ 49.34 ✓
003.8100.0115	Sewer Service Dept PS Maint	\$ 21,807.34 ✓
003.8100.0416	Sewer Service Dept Gasoline	\$ 2,581.37 ✓
003.8100.0416	Sewer Service Dept Gasoline	\$ 4,148.92 ✓
003.8100.0149	Sewer Service Dept PT Labor	\$ 5,737.80 ✓
003.8100.0420	Sewer Service Dept Utilities	\$ 2,201.39 ✓

To:

Account Number	Description	Amount
003.5260.1422	EL#10 Carmelite Maintenance	\$ 49.34
003.8100.0115	Sewer Service Maintenance Cr	\$ 21,807.34
003.8100.0115	Sewer Service Maintenance Cr	\$ 2,581.37
003.8100.0400	Sewer Service Dept Supplies	\$ 4,148.92
003.8100.0144	Sewer Service Dept Engineerin	\$ 5,737.80
003.8100.0421	Sewer Service Dept Primary Pc	\$ 2,201.39

Justification:

To make up for 2012 shortages in the accounts being transferred to


DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department

INITIAL

DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE

**Town of West Seneca
Budgetary Transfer Request**

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approved at your next Town Board meeting.

From:

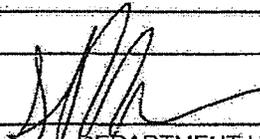
Account Number	Description	Amount
001.1440.0137	Engineering-Other Clerical	\$ 5,958.49 ✓
001.1440.0137	Engineering-Other Clerical	\$ 1,017.51 ✓
001.1440.0443	Engineering-Equipment Rep	\$ 452.28 ✓
001.1440.0443	Engineering-Equipment Rep	\$ 53.00 ✓

To:

Account Number	Description	Amount
001.1440.0101	Engineering Principal/Assts	\$ 5,958.49
001.1440.0120	Sr. Engineering Asst	\$ 1,017.51
001.1440.0416	Engineering-Gasoline	\$ 452.28
001.1440.0419	Engineering-Other Misc Expens	\$ 53.00

Justification:

To make up for 2012 shortages in the accounts being transferred to


DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department

INITIAL

2/21/13
DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE