

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Minutes #2013-03**  
**January 22, 2013**

Supervisor Sheila M. Meegan called the meeting to order at 2:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Town Attorney Shawn Martin.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
John M. Rusinski Councilman  
Absent - Eugene P. Hart Councilman

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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**3-A COMMUNICATIONS**

1. Supervisor Meegan re Delegates at Association of Towns conference  
Motion by Supervisor Meegan, seconded by Councilman Rusinski, to designate Supervisor Sheila M Meegan as voting delegate at the annual business session of the Association of Towns of the State of New York conference with Councilman Eugene P Hart as alternate delegate.  
Ayes: All                      Noes: None                      Motion Carried
2. Finance Director re Budgetary transfer request  
Motion by Supervisor Meegan, seconded by Councilman Rusinski, to approve a budgetary transfer request of \$7641 from Medicare Acct. #03.8100.0808 to Social Security Acct. #01.8100.0802 for the Finance Department.  
Ayes: All                      Noes: None                      Motion Carried
3. Town Justices re Budgetary transfer request  
Motion by Supervisor Meegan, seconded by Councilman Rusinski, to approve a budgetary transfer request of \$15 from Membership Dues Acct. #1.1110.0406 to Training Acct. #1.1110.0414 and \$134 from Membership Dues Acct. #1.1110.0406 to Equipment Acct. #1.1110.0200 for the Town Justices.  
Ayes: All                      Noes: None                      Motion Carried
4. Supervisor Meegan re Budgetary transfer request  
Motion by Supervisor Meegan, seconded by Councilman Rusinski, to approve a budgetary transfer request of \$2375 from Equipment Acct. #1.1220.0200 to Mandated Training Acct. #1.1220.0414.  
Ayes: All                      Noes: None                      Motion Carried

**3-B APPROVAL OF WARRANT**

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to approve the vouchers submitted for audit, chargeable to the respective funds as follows:

General Fund - \$528,238.92; Highway Fund - \$94,081.47; Special Districts - \$15,948.94 (voucher #'s 76079 - 76769); Trust & Agency Fund - \$58,154.94 (voucher #'s 76700-76755); Capital Fund - \$208,767.35 (voucher #'s 76631-76639)

Ayes: All

Noes: None

Motion Carried

Finance Director Laura Landers stated that preliminary reports for 2012 have been generated. Most accruals are in for the General Fund, but they still have the February 4<sup>th</sup> warrant which will have 2012 expenditures. Looking at actual revenues to actual expenditures, unreserved, it appears there will be a \$735,000 surplus. This is partially related to the \$265,000 from the DEC that was unanticipated revenue, sales tax of \$283,000 that was over budget, and also \$450,000 that was budgeted for the Town Hall expansion that didn't occur (some funds were expended and some will be encumbered). The \$450,000 was not re-budgeted in the 2013 budget. Ms. Landers stated that 2012 expenditures are still coming in for the Highway Fund. Right now it is at a \$26,000 deficit, but they had budgeted for a \$200,000 deficit so it is under that amount.

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Rusinski, to adjourn the meeting at 2:20 P.M.

Ayes: All

Noes: None

Motion Carried

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**JACQUELINE A FELSER, TOWN CLERK**