WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Minutes #2015-04
February 23, 2015

Supervisor Sheila M. Meegan called the meeting to order at 7:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Jacob & Nate from West Seneca West High School.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
	Absent	-	None	

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

Supervisor Meegan asked that everyone keep Father Tom Quinlivan in their prayers.

4-A MINUTES TO BE APPROVED

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve Minutes #2015-03 of February 5, 2015.

Ayes: All Noes: None Motion Carried

4-B LEGAL ITEMS

1. Proofs of publication and posting of legal notice: "OF THE ADOPTED CHANGE IN THE ZONING ORDINANCE FOR PROPERTY LOCATED AT 3962 SENECA STREET, BEING PART OF LOT NO. 29, CHANGING ITS CLASSIFICATION FROM R-65A TO C-1, FOR A PHOTOGRAPHY BUSINESS" in the Town of West Seneca, received and filed.

4-C TABLED ITEMS

1. Supervisor Meegan re Termination of F. Deppeler as part-time clerk typist — Remained on the table.

4-D COMMUNICATIONS

1. Supervisor Meegan re Title Change for Lauren Masset to Youth Service Coordinator Part-Time — Motion by Supervisor Meegan, seconded by Councilman Hart, to change the title of Lauren Masset from part-time Recreation Supervisor to part-time Youth Service Coordinator at a rate of $18 per hour effective February 24, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

   Ayes: All Noes: None Motion Carried

4-D COMMUNICATIONS

2. Supervisor Meegan re West Seneca Community 5K

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the request for West Seneca East Spirit Boosters and West Seneca West Sports Boosters to hold the "West Seneca Community 5K" run and walk on Thursday June 25, 2015 on designated streets in the Town of West Seneca.

Ayes: All Noes: None Motion Carried

3. Supervisor Meegan re Retirement of Paul Gray, Laborer

Motion by Supervisor Meegan, seconded by Councilman Hart, to accept the retirement of Paul Gray and terminate him as laborer effective March 17, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, board members thanked Paul Gray for his years of service to the town.

Ayes: All Noes: None Motion Carried

4. Town Attorney re Agreement with the County of Erie for Lease of 2014 Ford E-450

Motion by Supervisor Meegan, seconded by Councilman Hanley, to execute the necessary documents to enter into an agreement with the County of Erie to lease a 2014 Ford E-450 Phoenix Bus, Type 1 for approximately five (5) to seven (7) years, at an annual payment of $1 per year.

On the question, Councilman Hart questioned how many passengers fit in this vehicle. Senior Recreation Therapist of Senior Services Mary Josefiak responded the van holds 10 to 12 passengers as well as having wheelchair access. It can be used by any senior citizen in West Seneca to go anywhere in Erie County.

Ayes: All Noes: None Motion Carried

5. Town Engineer re Change in Title for Kris Bajdas to Senior Clerk Typist

Motion by Supervisor Meegan, seconded by Councilman Hanley, to change the title of Kris Bajdas from Clerk Typist, Group #2, Step 3 to Senior Clerk Typist, Group #3, Step 1 changing her salary from $28,926.25 per year to $30,875.42 per year and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

4-D COMMUNICATIONS

6. Town Engineer re Approval of Change Order #2 for the Commerce Drive Road Reconstruction Project

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve change order #2 for the Commerce Drive Road Reconstruction Project in the amount of $288,493.85 to account for additional quantities of materials installed during construction of the project.

On the question, Councilman Hanley stated there was a typo on the spreadsheet and the original estimate of ten truckloads for select granular fill ended up being significantly more. Also, the trench & culvert excavations change order came about when road excavation resulted in repairs not initially called for, but necessary to complete the project.

Ayes: All Noes: None Motion Carried

7. Highway Superintendent re Termination of George Case as Part-Time Sanitation Laborer and Appointment as Full-Time Sanitation Laborer

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate George Case as part-time Sanitation Laborer and appoint him as full-time Sanitation Laborer at a rate of $18.65 per hour effective February 24, 2015 contingent upon the passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Highway Superintendent Matthew English stated George Case is #1 in seniority with a commercial driver's license and meets all requirements.

Ayes: All Noes: None Motion Carried

8. Highway Superintendent re Termination of James Fleming as a Sanitation MEO and Appointment as Highway Mechanic

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate James Fleming as Sanitation MEO and appoint him as Highway Mechanic at a rate of $21.50 per hour effective February 24, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Highway Superintendent Matthew English stated Baird Hageman had originally bid for the job, but changed his mind this afternoon. James Fleming was next in line in seniority and is qualified.

Ayes: All Noes: None Motion Carried

4-D COMMUNICATIONS

9. Highway Superintendent re Termination of Sanitation Part-Time Laborer William Geary, Jr.

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate part-time Sanitation Laborer William Geary, Jr. effective February 11, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

10. Highway Superintendent re Termination of Sanitation Part-Time Laborer Kenneth Strell

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate part-time Sanitation Laborer Kenneth Strell effective February 20, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

11. Chief Denz re Authorization of Police Officers attendance at New York State Tactical Officers training conference

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the attendance of six (6) police officers at the New York State Tactical officers training conference April 28 - 30, 2015 in Verona, New York, with expenses to be covered by funds budgeted in the 2015 police training course line item (1.3120.0459).

On the question, Councilman Hart questioned the type of training at this conference. Chief Denz responded this is annual training that includes recertification for firearms instructors and hostage negotiators as well as preparation for school shootings and a trade show on tactical equipment. The training keeps the police department up to date liability- and technology-wise.

Ayes: All Noes: None Motion Carried

12. Chief Denz re Appointment of Kristin Sandel as Clerk Typist

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Kristin Sandel to the full-time position of Clerk Typist effective March 9, 2015 at an annual salary of $26,884.58 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Councilman Hart pointed out this appointment was to fill a vacancy and Chief Denz stated Kristin was chosen from the Erie County Civil Service list for this position.

Ayes: All Noes: None Motion Carried

4-D COMMUNICATIONS

13. Town Clerk re Extension of tax collection

Motion by Supervisor Meegan, seconded by Councilman Hart, to approve an extension of the time for collection of 2015 town/county taxes to June 30, 2015.

Ayes: All Noes: None Motion Carried

14. Town Clerk re Attendance at New York State Town Clerks Association Conference

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize Town Clerk Jacqueline Felser to attend the New York State Town Clerks Association Conference in Rochester, April 26-29, 2015 at a cost not to exceed $1000 with funding available in Continuing Education & Training line item #1.1410.0414.

Ayes: All Noes: None Motion Carried

15. Senior Recreation Therapist for Sr. Services re Status change for Barbara Brooks to part time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of part-time ceramic instructor Barbara Brooks to part-time seasonal effective February 2 - April 30, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

16. Senior Recreation Therapist for Sr. Services re Status change for Carol Kennedy to part time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of part-time food service worker Carol Kennedy to part-time seasonal effective March 2 - May 29, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

17. Recreation Supervisor re Odenbach Tournament

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve use of the West Seneca Soccer Complex by the Buffalo and Western New York Junior Soccer League for the Odenbach Tournament on Saturday, June 6, 2015 from dawn to dusk and Sunday, June 7, 2015 from dawn to 2:00pm.

Ayes: All Noes: None Motion Carried

4-D COMMUNICATIONS

18. Town Justices re Purchase of new computer server

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the purchase of a new computer server to replace current equipment that will no longer be supported by Microsoft after July 15, 2015, with funds to be covered in part by the JCAP grant and remaining balance taken from Justice Court line for computer software (1.1110.0216).

Ayes: All Noes: None Motion Carried

4-D REPORTS

- Jacqueline A Felser, Town Clerk's report for January 2015 received and filed.

4-E APPROVAL OF WARRANT

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the vouchers submitted for audit, chargeable to the respective funds as follows:

General Fund - $289,253.59; Highway Fund - $189,031.56; Special Districts - $5,001.58; Capital Fund - $637,559.51 (voucher #'s 87523 - 87939); Trust Account $69,867.18 (voucher #'s 87956 - 87994)

Ayes: All Noes: None Motion Carried

ISSUES OF THE PUBLIC

ETHICS BOARD RECOMMENDATION

Dale Clarke referred to the last Ethics Board meeting and stated Town Attorney John Fenz was to draft a letter concerning Timothy Elling's acceptance of Super Bowl tickets. He questioned if Mr. Fenz had drafted the letter yet.

Mr. Fenz responded that he was directed to prepare a letter, but the Ethics Code requires him to get approval from the entire Ethics Board before it is presented to the Town Board.

TITLE CHANGE FOR LAUREN MASSET

Susan Kims commented that Lauren Masset is doing a very good job and questioned why her position is now being changed. Supervisor Meegan responded that the title of Youth Service Coordinator needs to be in the town's inventory in order for the town to apply for and receive grant funds. Ms. Masset continues to be in charge of the Recreation Department.

ISSUES OF THE PUBLIC

REPAVING OF BEECHWOOD DRIVE AND MILL ROAD

Beverly Leising questioned if Beechwood Drive is on the schedule to be repaved this spring.

Highway Superintendent Matthew English stated he understood the Engineering Department plans to do Beechwood Drive this spring and when it is complete his department will mill and pave Mill Road.

Mrs. Leising commented that parts of Mill Road do not have sidewalks and questioned if they will be added to the project.

Mr. English responded that sidewalks will not be part of the project and Code Enforcement Officer John Gullo added that sidewalks are only required with newly constructed subdivisions.

Johanna Guenther requested clarification on what milling is.

Mr. English explained the milling process as a machine that grinds up the road, transfers it into one of several waiting trucks which then drives it away to be recycled for other projects. There is a machine that grinds the blacktop for reuse on the road, but this is not a favored process.

STATUS OF ADA COMPLIANT RESTROOMS

Johanna Guenther questioned the status of the new bathrooms. Supervisor Meegan responded the construction company plans to do the downstairs restroom first followed by both upstairs restrooms. They will all be compliant with the American with Disabilities Act (ADA). The senior center restrooms will be done after those at Town Hall are complete. Supervisor Meegan noted this project is being funded with HUD money.

STATUS OF ST. BONAVENTURE PURCHASE

Linda Toy questioned the status of the St. Bonaventure purchase and Councilman Hart responded a report from the engineers should be received shortly on what they observed during a tour of the building.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

REIMBURSEMENT FOR TOTES

Supervisor Meegan responded to a previous question concerning reimbursement for the cost of municipal waste and recycling and stated Grantwriter Connie Miner advised the application is for $64,266 for the grapple truck, $2,890 for recycling bins and $578 for recycling totes and they are still awaiting reimbursement.

PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

FEMA APPLICATION

Supervisor Meegan stated they have been working to finish the town's application to FEMA for the November snowstorm and noted a 75 percent reimbursement is looking positive.

MATTHEW ENGLISH RECIPIENT OF J MICHAEL DUFFETT MEMORIAL AWARD

Supervisor Meegan recognized Highway Superintendent Matthew English as the 2015 recipient of the J. Michael Duffett Memorial Award presented by the Buffalo Sabres and noted this award honors his contributions made as a coach to amateur hockey in Western New York.

REPORTING STREET LIGHT OUTAGES

Highway Superintendent Matthew English referred to a previous comment on reporting street light outages and stated there is a link on the town's website to report street light outages directly to NYSEG. The pole number is required.

HIGHWAY DEPARTMENT

Board members thanked Highway Superintendent Matthew English and the Highway Department for a great job during the cold, snowy winter season.

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 7:40 P.M.

Ayes: All Noes: None Motion Carried

Jacqueline A Felser

JACQUELINE A FELSER, TOWN CLERK