STAR Registration Program
New legislation requires all homeowners receiving the Basic STAR exemption to register with the Tax Department in order to receive the exemption in 2014 and beyond.

Program applies to more than 2.6 million Basic STAR recipients.

Senior citizens receiving Enhanced STAR exemption are not impacted by this legislation.

**All property owner questions should be directed to DTF at** (518) 457-2036.
Successful implementation will

- Ensure that benefits provided by the STAR program ($2.6 billion annually) go only to qualified homeowners
- Eliminate intentional fraud and unintentional duplicate exemptions
Process

- DTF collects 2013 assessment rolls from all cities and towns
- A unique STAR code is assigned to every property with a Basic STAR exemption
- Beginning mid-August, property owners are mailed letters including:
  - STAR code
  - How to register
- Property owners register on DTF Web site
  - Also can call (518) 457-2036 for help
Online Registration

- Online registration available through DTF Web site www.tax.ny.gov
- Starts with STAR Overview homepage with description of what is needed to complete registration
- Property owner enters STAR code
- Web site displays property address for confirmation
Property owner enters all owners and spouses names and social security numbers

For each owner and spouse, answer the following:

- Is the property their primary residence?
- Does individual own any other property receiving a residency-based benefit in another state (e.g., Florida homestead exemption)?
  - If yes, user will be asked to provide an address for such property
Online Registration

- User confirms that the total combined 2012 federal adjusted gross income (less taxable amount of total IRA distributions) of all resident owners and their spouses is not more than $500,000
- User provides contact information
- User certifies that the information is accurate and receives confirmation number

It’s that easy!
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 19 - October 4</td>
<td>Send notices in batches by region to all Basic STAR recipients</td>
</tr>
<tr>
<td>December 1</td>
<td>Send reminder notices to property owners that have not registered</td>
</tr>
<tr>
<td>December 31</td>
<td>Deadline for STAR registration</td>
</tr>
<tr>
<td>March 1</td>
<td>Final notification to assessors of Basic STAR removals</td>
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Appeals Process

- Property owners who are denied an exemption will receive notice to appeal directly to DTF.
- If they are not satisfied with the DTF decision, they can appeal to State Board of RPT.
- There is no appeal to the local Board of Assessment Review.
STAR Code Lookup

- Property owners can look-up their STAR code on DTF Web site
- Beneficial for:
  - Those who can’t find their STAR registration letter
  - Registering at a remote location (State Fair, school board meeting, etc.)
Communication

- Communication to 2.6 million Basic STAR recipients and media is critical
- Public relations program will be targeted along with mailing schedule
- DTF will be sending out press releases, posters and palmcards, leveraging social media and attending statewide and local events
New STAR Applicants for 2014

- Homeowners submit a paper application to assessor
- ORPTS collects assessment roll data in July 2014 and identifies new Basic STAR recipients
- ORPTS notifies new Basic STAR recipients that they need to register with DTF
For More Information

Visit  www.tax.ny.gov
Call  (518) 457-2036
Email  ORPTS.STAR@tax.ny.gov
Enter the security code in the yellow box.
Enter your STAR Code and Verify your property address
Enter all the following requested information for each owner:

- Name
- Social Security Number
- Confirm Primary Residence
- Indicate property owned in another state receiving residency based property tax benefits
**Spouse Information**

Indicate if any of the property owners have a spouse who is not an owner of the property.

If yes, additional information will be requested.
Income Eligibility

Indicate if the combined 2012 federal adjusted gross income of the individuals listed exceeds $500,000.
Contact Information

Enter contact information: name, phone number and email address

Review all entered information and certification statement before clicking submit.
Review all entered information and certification statement before clicking submit.
Here’s your confirmation number

Confirmation number: STEX0806131242054
Transaction date/time: 09/06/2013 09:58:13
STAR code: RCBX467
Property address: 525 COLLINS ST
AVON NY 14414

Click here to print a copy of your registration information for your records.