



TOWN OF WEST SENECA

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
JOHN M. RUSINSKI

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TO: The Honorable Town Board  
FROM: Matthew D. English  
DATE: September 5, 2013  
RE: **HIGHWAY LABORER - CARETAKER**

Dear Honorable Town Board Members:

Please terminate Donald Raczka of 76 Columbia Avenue as a Highway Motor Equipment Operator and appoint him as a Highway Laborer - *Caretaker*, Group 1, Step 5, at a rate of \$25.94 per hour as per the Blue Collar Contract effective September 16, 2013.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English  
Superintendent of Highways

