TOWN OF
WEST SENECA
"PROUD PAST - UNLIMITED FUTURE"

Mary E. Josefiak
Senior Recreation Therapist
Of Senior Services

Town Supervisor
SHEILA M. MEEGAN

Town Council
EUGENE P. HART
WILLIAM HANLEY

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

January 7, 2017

Termination of Employee:
David Rizk

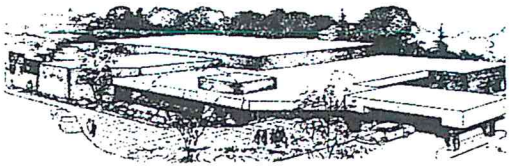
Dear Honorable Board Members:

Kindly change the status of the above mentioned employee and remove him from the payroll as he has decided to end his employment at the West Seneca Senior Center. He will be missed and we wish him well.

Please authorize the Supervisor to sign the necessary forms for the Erie County Personnel.

Thank you for your consideration in this matter.

Mary E. Josefiak
Mary E Josefiak
Senior Recreation Therapist for Senior Services



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