

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: December 24, 2014

Re: Status change for part-time clerk to seasonal

Honorable Board Members:

Kindly change the status of part-time clerks Margaret Pomana and Amy Kobler to part time seasonal effective January 5 - February 27, 2015 and authorize the Supervisor to complete sign the necessary forms for Erie County Personnel.

This change is requested to cover additional hours needed for collection of town/county taxes that begins mid January.