

TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
JOHN M. RUSINSKI

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: November 14, 2012

Re: Agricultural District Annual Enrollment Period

Honorable Board Members:

As per the attached request from the County of Erie Department of Environment & Planning and in accordance with Section 303-b of the NYS Agricultural and Markets Law, kindly read into the record the designation of November 1 – 30, 2012 as the annual thirty-day period during which a landowner may request the inclusion of predominantly viable agricultural land into a certified agricultural district.

# MEMO

COUNTY OF ERIE  
DEPARTMENT OF ENVIRONMENT AND PLANNING

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TO: Municipal Clerks  
Chief Elected Officials c/o Municipal Clerks  
Municipal Assessors c/o Municipal Clerks

FROM: Rachel Chrostowski, Planner

DATE: October 26, 2012

SUBJECT: AGRICULTURAL DISTRICT ANNUAL ENROLLEMENT PERIOD

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The Erie County Legislature has designated November 1 through November 30 each year as the annual thirty-day period during which a landowner may request the inclusion of predominantly viable agricultural land into a certified agricultural district in accordance with Section 303-b of New York State Agricultural and Markets Law.

Landowners interested in agricultural assessment may also be interested in enrolling in an agricultural district at this time. We encourage you to provide this information to anyone expressing interest in this or other agricultural programs.

In order to make this information available to landowners in your municipality, we request your assistance with the following items:

- *Municipal Clerks* – Please post the enclosed public notice in a prominent location within the Town or Village Hall, and if possible, post on your municipality’s web site.
- *Supervisors and Mayors* – Please read the enclosed public notice into the meeting minutes for any Town or Village Board meetings held between now and November 30 as part of the Board’s record.
- Please provide a copy of the enclosed worksheet to anyone who requests it.

A copy of this form can also be found on our website at [www.erie.gov/environment](http://www.erie.gov/environment). Should any questions arise, please contact me by phone at (716) 858-8002 or by email at [agriculture@erie.gov](mailto:agriculture@erie.gov).

Thank you for your anticipated cooperation and attention to this matter.

## **PUBLIC NOTICE**

### **30-DAY PERIOD FOR INCLUSION OF PREDOMINANTLY VIABLE AGRICULTURAL LANDS INTO EXISTING AGRICULTURAL DISTRICTS**

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated November 1 through November 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors and Chief Elected Officials for distribution to interested landowners. The application is also available on the DEP website at [www.erie.gov/environment](http://www.erie.gov/environment).

The Erie County Department of Environment and Planning will accept applications from November 1 through November 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A hearing on submitted applications for inclusion will be held at 6pm on Monday, December 10, 2012 at Erie County Cornell Cooperative Extension Office, 21 South Grove Street, East Aurora, NY 14052.

#### **CONTACT:**

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