

TOWN OF WEST SENECA



SHEILA M. MEEGAN  
TOWN SUPERVISOR

To: Fellow Town Board Members  
From: Sheila M. Meegan, Town Supervisor  
Date: February 5, 2015  
Re: **Retirement of Mary L. O'Connell**

Per the attached communications, kindly accept the retirement of Mary L. O'Connell, Senior Clerk Typist, effective February 17, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

FEB 05 2015

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To: Honorable Town Board

From: Mary L. O'Connell

Date: February 5, 2015

Re: Retirement

Please accept this letter as notification that I am retiring from my position as Senior Clerk Typist effective February 18, 2015. My last day of work will be February 17, 2015.

Sincerely,

*Mary L. O'Connell*