

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
May 13, 2013

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Councilman Hart.

ROLL CALL: Present - Sheila M. Meegan Supervisor
Eugene P. Hart Councilman
John F. Rusinski Councilman
Shawn P. Martin Town Attorney
Jacqueline A. Felser Town Clerk
Matthew D. English Highway Supt.
Daniel Denz Police Chief
John Gullo Code Enforcement Officer
Steven Tanner Town Engineer
Craig Kroll Recreation Director
Mary Josefiak Senior Services Director
Dale J. McCabe Town Justice

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

TOWN ENGINEER STEVEN TANNER

- Discussed agenda items:
 - ✓ GIS software, 4 licenses, 2 year warranty, NYS pricing, training five (5) employees, etc. Overall goal is to have public and private data access, increasing efficiency.
 - ✓ Police Expansion Project – Recommendation of bid awards for general, plumbing, electrical & mechanical contracts. All awards going to low bidders. Total award is within \$23,000 of engineer's estimate.
 - ✓ Greenbranch, Larkwood, Woodmar & Cardinal Lane Reconstruction Project - Recommendation of bid award to DiPizio Construction with a low bid of \$1,611,000.
 - ✓ Bids for the Burchfield Storage Building were over the engineer's estimate; therefore no recommendation is being made. Project will be re-worked to lower cost and rebid.
 - ✓ Annual Stormwater Report will be available for public review May 20 – May 24, 2013 in the Town Clerk's office.
- Updated SCADA System - anticipating going live in June with the exception of Leydecker pump station.
- Discussed sewer mitigation proposal for developers.
- A bid date for the sewer lining project will be requested at next board meeting. The project will include approximately 130,000 feet of sewer lining & recapping of 800 manholes; estimated overall cost between 6 – 7 million dollars.

RECREATION DIRECTOR CRAIG KROLL

- Suggested changing hours to 9 – 4:30 for the recreation office instead of 9 – 5 because there are only two (2) part-time employees. Town Board wanted to keep hours at 9 – 5.

SENIOR CITIZENS SUPERVISOR MARY JOSEFIK

- Questioned parking lot expansion timeframe and Highway Supt. Matthew English stated it will take place at end of summer or fall. Mrs. Josefiak asked that the entire parking lot be restriped.

HIGHWAY SUP'T. MATTHEW ENGLISH

- A re-bid date for brush chipper will be requested since bids received were vague. Specifications will be changed so that all potential vendors will be bidding on the same equipment.
- Discussion on rat situation in town. Residents have been inquiring about garbage totes. Bid opening is May 31st.

CODE ENFORCEMENT OFFICER JOHN GULLO

- Requested additional part-time individual, 16 weeks thru mid November, funding is available in budget.
- Discussion on moving forward with the Architectural Review Commission.
- Discussion on the increasing amount of vacant houses in town.

TOWN CLERK JACQUELINE FELSER

- Discussion on General Code eCode 360 for Code Enforcement Officer and PubDocs module for posting minutes, agendas, budgets; no additional charge for software.
- Proposal to sell EZPass tags in office; \$4 profit per tag.
- County foreclosure sale tentatively scheduled for October 2nd; list of properties available in Town Clerk's office.

The work session concluded at 3:50 P.M.

JACQUELINE A FELSER, TOWN CLERK