

## TOWN OF WEST SENECA



**SHEILA M. MEEGAN**  
TOWN SUPERVISOR

**To:** Fellow Town Board Members

**From:** Sheila M. Meegan, Town Supervisor

**Date:** February 28, 2013

**RE:** Appointment of Linda Stefaniak as Court Clerk

Kindly move to terminate Linda Stefaniak as Clerk to the Town Justice and appoint Linda Stefaniak to the position of Court Clerk, effective March 5, 2013, noting that this title will be filling the Senior Clerk Typist position which is currently vacant due to a retirement. And further note that this is a lateral move and Ms. Stefaniak finished second on the Civil Service test.

Kindly authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.