



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew D. English
DATE: May 13, 2015
RE: **HIGHWAY SUMMER HELP**

Dear Honorable Town Board Members:

Please appoint Madelyn Sheehan as a Part-time Seasonal Laborer in the Highway Department at a rate of \$9.00 per hour effective June 3 – August 28, 2015:

Miss Sheehan is a Junior at Syracuse University majoring in Environmental Studies, and has previously worked at the Highway Department to complete her internship.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English
Superintendent of Highways

JUN 01 2015



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