

# TOWN OF WEST SENECA



JOHN A. GULLO  
CODE ENFORCEMENT OFFICER,  
CFEI, CHS-IV, CDP-1

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board

FROM: John A. Gullo  
Code Enforcement Officer

DATE: October 16, 2014

RE: Memorandum of Understanding

Dear Honorable Town Board Members:

As discussed, kindly adopt the attached memorandum between our Office of Disaster Preparedness and Elma's Office of Emergency Management.

If you have any questions, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Gullo".

John A. Gullo  
Disaster Coordinator

JAG:cam  
Attach.

**MEMORANDUM OF UNDERSTANDING**

**THIS MEMORANDUM OF UNDERSTANDING** is entered into this \_\_\_ day of \_\_\_\_\_, 2014 by and between the **TOWN OF WEST SENECA OFFICE OF DISASTER PREPAREDNESS**, with offices at 1250 Union Road, West Seneca, New York 14224 and the **TOWN OF ELMA OFFICE OF EMERGENCY MANAGEMENT**, with offices at 1600 Bowen Road, Elma, New York 14059.

**RECITALS**

**WHEREAS**, the West Seneca Office of Disaster Preparedness and the Elma Office of Emergency Management (the "Parties") propose this Emergency Management Memorandum of Understanding (MOU) to establish a formal working mutual-aid relationship between each of these respective offices and their respective Community Emergency Response Teams ("CERTs") in support of emergency management planning, response and recovery programs; and

**WHEREAS**, the West Seneca and the Elma CERTs share a mission to reduce the loss of life and property and protect its citizens from all types of hazards through a comprehensive, risk-based, all-hazards emergency management program of mitigation, preparedness, response and recovery; and

**WHEREAS**, in light of their respective common goals to reduce the loss of life and property from natural or man-made emergencies or disasters the West Seneca and the Elma CERTs recognize the need to maintain a strong coordination at a level that ensures efficient use of all available resources, consistent with the principles of each entity; and

**WHEREAS**, the West Seneca Office of Emergency Management and the Elma Office of Emergency Management wish to encourage, coordinate, promote, and support an ongoing relationship between both entities and their respective CERTs, and to hold periodic partnership meetings to focus on, *inter alia*, identifying and assessing an all hazards approach and associated risks, particularly as they relate to the training, response and recovery; and

**WHEREAS**, the West Seneca Office of Disaster Preparedness and the Elma Office of Emergency Management, as well as the residents of both towns, would benefit from the development and adoption of this MOU; and

**NOW, THEREFORE**, the Parties do hereby agree as follows:

1. The Parties shall cooperate in all areas of mutual interest as it relates to Emergency Management, including, but not limited to, sharing data, information, planning, response, recovery, and other operational support programs.
2. The Parties will work together to enhance and maximize the emergency management program capabilities of both participants for the purpose of protecting the public health and safety, the CERTs, and to preserve and safeguard property.

3. The Parties will work together to provide a rapid, coordinated and effective response with ~~full utilization of all resources of both participant jurisdictions, including any resources~~ on hand or available that are essential to the safety, care and welfare of those impacted in the event of an emergency or disaster declared by the jurisdiction.
4. Each jurisdiction shall have the Emergency Manager as the respective representative to serve as a point of contact for matters relevant to this MOU.
5. This MOU shall become effective on the date of execution and shall remain in effect unless terminated by written notification by either jurisdiction to the other.
6. This MOU may be amended by written mutual agreement approved by the Town Boards of each town.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the date first above, as follows:

**TOWN BOARD OF THE TOWN  
OF ELMA**

**TOWN BOARD OF THE TOWN  
OF WEST SENECA**

By \_\_\_\_\_

By \_\_\_\_\_

Dennis Powers, Supervisor

Sheila Meegan, Supervisor

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