

Department of Police



TOWN OF WEST SENECA

MUNICIPAL BUILDING
1250 UNION ROAD
WEST SENECA, NEW YORK 14224



EDWARD F. GEHEN
CHIEF OF POLICE



716-674-2280
FAX 716-674-1063
WEB SITE: WWW.WSPOLICE.COM

January 30, 2013

To: Honorable Town Board
Town of West Seneca

From: Edward F. Gehen
Chief of Police

Re: Set bid date
Vehicle purchase

Attn: Councilman Rusinski

Dear Honorable Town Board:

I respectfully request permission to draw up specifications and set a bid date of Tuesday, February 26, 2013 for the purchase of five (5) new marked police vehicles. Funding is available through the 2013 police vehicle line item (1.3120.0208). Please note that five (5) older police vehicles will be traded in as part of this bid. Should you have any questions pertaining to this, please don't hesitate to call me. Thank you.

Sincerely,

Edward F. Gehen
Chief of Police

FEB 04 2013