



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
JOHN M. RUSINSKI

TO: The Honorable Town Board
FROM: Matthew English
DATE: October 17, 2013
RE: **HIGHWAY MOTOR EQUIPMENT OPERATOR**

Dear Honorable Town Board Members:

Please terminate Philip Steffan of 98 Covington as a Highway Laborer and appoint him as a Highway Motor Equipment Operator Group 2, Step 5 at a rate of \$26.34 per hour effective October 17, 2013 as per the Blue Collar Contract.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew English
Superintendent of Highways

