

# Department of Police



TOWN OF WEST SENECA

MUNICIPAL BUILDING  
1250 UNION ROAD  
WEST SENECA, NEW YORK 14224



DANIEL M. DENZ  
CHIEF OF POLICE



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August 7, 2014

To: Honorable Town Board  
Town of West Seneca

From: Daniel M. Denz  
Chief of Police

Re: Out of Town Training

Attn: Supervisor Meegan

Dear Honorable Town Board:

Please authorize Detective Lieutenant William Leitzel and School Resource Officer Anthony Serafini to attend the New York State Police Juvenile Officers Assn. training conference, August 24 through August 29, 2014 in Syracuse, New York. The total cost of this training should not exceed \$2000.00. There are sufficient funds in the police training course line item (1.3120.0459) to cover this expense. Should you have any questions pertaining to this, please don't hesitate to call me.

Respectfully,

Daniel M. Denz  
Chief of Police

AUG 11 2014