

Department of Police



TOWN OF WEST SENECA

MUNICIPAL BUILDING
1250 UNION ROAD
WEST SENECA, NEW YORK 14224



DANIEL M. DENZ
CHIEF OF POLICE



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TO: Honorable Town Board
Town of West Seneca

ATTN.: Supervisor Meegan

FROM: Daniel M. Denz
Chief of Police

DATE: May 29, 2014

RE: Terminate Joshua D. Scanlon Matthew C. Leitzel as Part-Time Public
Safety Dispatchers

Dear Honorable Town Board:

Kindly move to terminate Joshua D. Scanlon and Matthew C. Leitzel from their respective positions as Part-Time Public Safety Dispatchers effective Tuesday, June 3, 2014. This request is due to an administrative oversight when they received their appointments to the position of Police Officer within the Department. Please authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Sincerely,

Daniel M. Denz
Chief of Police