



TOWN OF
WEST SENECA
"PROUD PAST - UNLIMITED FUTURE"

Town Supervisor
SHEILA M. MEBGAN

Town Council
EUGENE P. HART
JOHN M. RUSINSKI

Mary E. Josefiak
Senior Recreation Therapist
Of Senior Services

November 26, 2013

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

Part Time Seasonal for:
Jeanette Kropczynski

Dear Honorable Board Members,

Your approval is requested to change the status of the above mentioned employee, secretary at the Senior Center from part-time to part-time seasonal effective Monday December 2, 2013 and ending Friday January 31, 2014 and please authorize the Supervisor to sign the necessary form for the Erie County Department of Personnel.

Thank you for your consideration in this matter.

Thank you for your time

Mary E. Josefiak
Senior Recreation Therapist of Senior Services



WEST SENECA SENIOR CENTER ~ 4620 Seneca Street ~ West Seneca, NY 14224 ~ (716)675-9288-Fax (716)558-2256