



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew D. English
DATE: June 8, 2015
RE: **BUILDINGS AND GROUNDS TERMINATION & APPOINTMENT**

Dear Honorable Town Board Members:

Please terminate Jacob Hiam as a Part-time Seasonal Laborer in the Buildings and Grounds Department effective June 8, 2015 as he had sought other employment.

Please appoint Michael Sherk as Part-time Seasonal Laborer in the Buildings and Grounds Department at a rate of \$8.75 per hour effective June 16 – August 28, 2015 contingent upon the passing of drug and alcohol testing.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English
Superintendent of Highways

