

# TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
JOHN M. RUSINSKI

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: July 31, 2013

Re: Status change for part-time clerks to seasonal

Honorable Board Members:

Kindly change the status of part-time clerks Laurine Fischione and Margaret Pomana to part time seasonal effective August 12, 2013 through November 30, 2013 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

This change is requested to cover additional hours needed for sporting license sales that begins August 12<sup>th</sup> and collection of school taxes that begins mid September.