

TOWN OF WEST SENECA



ENGINEERING DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
JOHN M. RUSINSKI

August 22, 2013

Honorable Town Board
Town of West Seneca

Re: Senior Center Parking Lot Improvements – Bid Date

Honorable Board Members,

Please approve a bid date of September 11, 2013 at 10:00am for the parking lot improvements located at the Senior Center. The project consists of installing concrete sidewalks, curbing, sealing of the asphalt surface and re-stripping the entire rear parking lot. The Town Highway Department will construct the new parking area in front of the building.

If approved, the plans will be available at the Town hall no later than September 3, 2013 and we will place the advertisement for bids in the August 29th addition of the West Seneca Bee. We would expect the contract would be awarded at the September 16, 2013 Town Board Meeting.

Very truly yours,

A handwritten signature in cursive script that reads "Jason A. Foote".

Jason A. Foote, P.E.
Town Engineer

cc: Files: TB.
Project