

# TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
JOHN M. RUSINSKI

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: July 19, 2012

Re: Status change for part-time clerk to seasonal

Honorable Board Members:

Kindly change the status of part-time clerks Laurine Fischione and Margaret Pomana to part time seasonal effective August 13, 2012 through November 30, 2012 and authorize the Supervisor to complete sign the necessary forms for Erie County Personnel.

This change is requested to cover additional hours needed for the sale of hunting licenses for the 2012-2013 that begins on August 13<sup>th</sup> and the collection of school taxes that begins in mid September.

JUL 23 2012

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