



TOWN OF WEST SENECA

MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
JOHN M. RUSINSKI

To: Sheila Meegan
Town Supervisor

From: Matthew English
Superintendent of Highways

Date: December 17, 2012

Re: Unused Vacation 2012

Please authorize the carry-over of five (5) unused vacation days from 2012 to 2013 as per White Collar Contract for Dina Weixlmann.

Sincerely,

Matthew English
Superintendent of Highways

DEC 17 2012
9.

